

*fully executed*

RCA 17-157-9/11

**ORDINANCE NO. 140-17**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AMENDMENT NO. 9 TO THE AGREEMENT WITH DELTA AIRPORT CONSULTANTS, INC. FOR MODIFICATION OF PROJECT PLANS AND SPECIFICATIONS AND RE-BIDDING FOR THE NORTH-SOUTH TAXIWAY RECONSTRUCTION PROJECT AT THE MEDINA MUNICIPAL AIRPORT, AND DECLARING AN EMERGENCY.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

- SEC. 1:** That the Mayor is hereby authorized and directed to enter into Amendment No. 9 to the Agreement with Delta Airport Consultants, Inc. to authorize modification of the project plans and specifications for City Job #1015 in order to reduce the scope of the project to better accommodate the funds available in the ODOT grant for the North-South Taxiway Reconstruction at Medina Municipal Airport.
- SEC. 2:** That that a copy of Amendment No. 9 is marked Exhibit A, attached hereto and incorporated herein.
- SEC. 3:** That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director's certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.
- SEC. 4:** That the funds to cover this amendment, in the estimated amount of \$10,000.00 are available in Account No. 547-0670-54411.
- SEC. 5:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 6:** That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to re-bid this project as quickly as possible; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: September 25, 2017

SIGNED: John M. Coyne, III  
President of Council

ATTEST: Kathy Patton  
Clerk of Council

APPROVED: September 26, 2017

SIGNED: Dennis Hanwell  
Mayor

AMENDMENT NO. NINE (9)

PROFESSIONAL SERVICES AGREEMENT

ORD. 140-17  
Exh. A

PROJECT: North-South Taxiway Reconstruction  
(Rebidding Phase Services)

DELTA PROJECT NO: 15108

DATE OF ISSUANCE: August 25, 2017

ATTACHMENTS: "9-1" Task Narrative  
"9-2" Fee Summary

METHOD OF PAYMENT: Lump Sum

AMOUNT: \$10,000 (Article 7.13)

CONTRACT TIME: Rebidding Phase Services – 30 Calendar Days (Article 6.9)

PROJECT DESCRIPTION: See Attachment "9-1"

*The original Agreement for Professional Engineering Services between the City of Medina (SPONSOR) and Delta Airport Consultants, Inc., (CONSULTANT) for Professional Services at the Medina Municipal Airport dated July 15, 2008, shall govern all AMENDMENTS executed under this Agreement unless modified in writing and agreed to by CONSULTANT and SPONSOR.*

ACCEPTED:

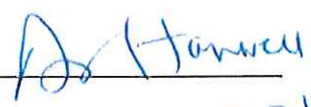
by

 10-6-17  
David W. Jones, P.E., C.M.  
Vice President

CONSULTANT  
Delta Airport Consultants, Inc.  
20545 Center Ridge Road #460  
Cleveland, OH 44116

APPROVED:

by

 9-26-17  
Dennis Hanwell  
Mayor

SPONSOR  
City of Medina  
132 N. Elmwood Ave.  
Medina, OH 44256

## ATTACHMENT "9-1"

### TASK NARRATIVE

This project at the Medina Municipal Airport, Medina, Ohio is to provide rebidding phase services for the North-South Taxiway Reconstruction project. The project is to include the following project elements:

- Rehabilitate a portion of the existing North-South Taxiway south of Runway 9-27 (approximately 1,336 feet)
- Remove the Mid-Runway 1-19 connector Taxiway.

Rebidding Phase Services are to include:

1. Reissue existing as-bid drawings and specifications per the above project elements.
2. Provide up to ten (10) hard copies of sealed plans, specifications, and bid proposal documents for rebidding of the project.
3. Make available to prospective bidders PDF files of the sealed plans, specifications, and bid proposal documents for rebidding of the project through the Delta Airport Consultants, Inc. website project bidding portal.
4. Provide limited rebidding phase services; limited to bid document distribution, advertisement preparation, attend a single pre-bid meeting, distribute bidder questions and answers, prepare bid tabulation and coordinate award of the project.
5. Review Agency Coordination: Assist the Owner and provide technical information for project award coordination with the FAA, ODOT Office of Aviation and other governmental review and funding agencies.

Items excluded from the scope of work but may be included under a separate Amendment include:

6. If required by FAA, revise existing and resubmit FAA Form 7460-1 "Notice of Proposed Construction" for coordination, review and approval by the FAA. The submittal is to be for the project improvements related to the construction of this project.
7. If required by FAA, revise existing and resubmit Construction Safety Phasing Plan (CSPP) and report document per FAA guidelines for coordination, review and approval by the FAA. The submittal is to be for the project improvements related to the construction of this project.
8. Review existing design, as-bid plans, and specifications related to the original bid unit prices that were considerably out of line with the Engineer's Opinion of



Probable Construction Cost to see if any revisions in design or how items are paid could help improve project construction efficiency resulting in an overall construction project cost savings and/or simply more reasonable and competitive bids.

9. Publishing of bid advertisement in media other than the Delta Airport Consultant, Inc. website project bidding portal. Rebid advertisement costs are not included and shall be incurred by the Sponsor.
10. Attend bid opening.
11. Construction Administration Services are not included in this scope of work but will be included under a separate Amendment.

**END TASK NARRATIVE**

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ATTACHMENT 9-2  
FEE SUMMARY

Rebidding Phase Services

Project Title: North-South Taxiway Reconstruction  
Airport Name: Medina Municipal Airport (1G5)  
Airport Location: Medina, Ohio

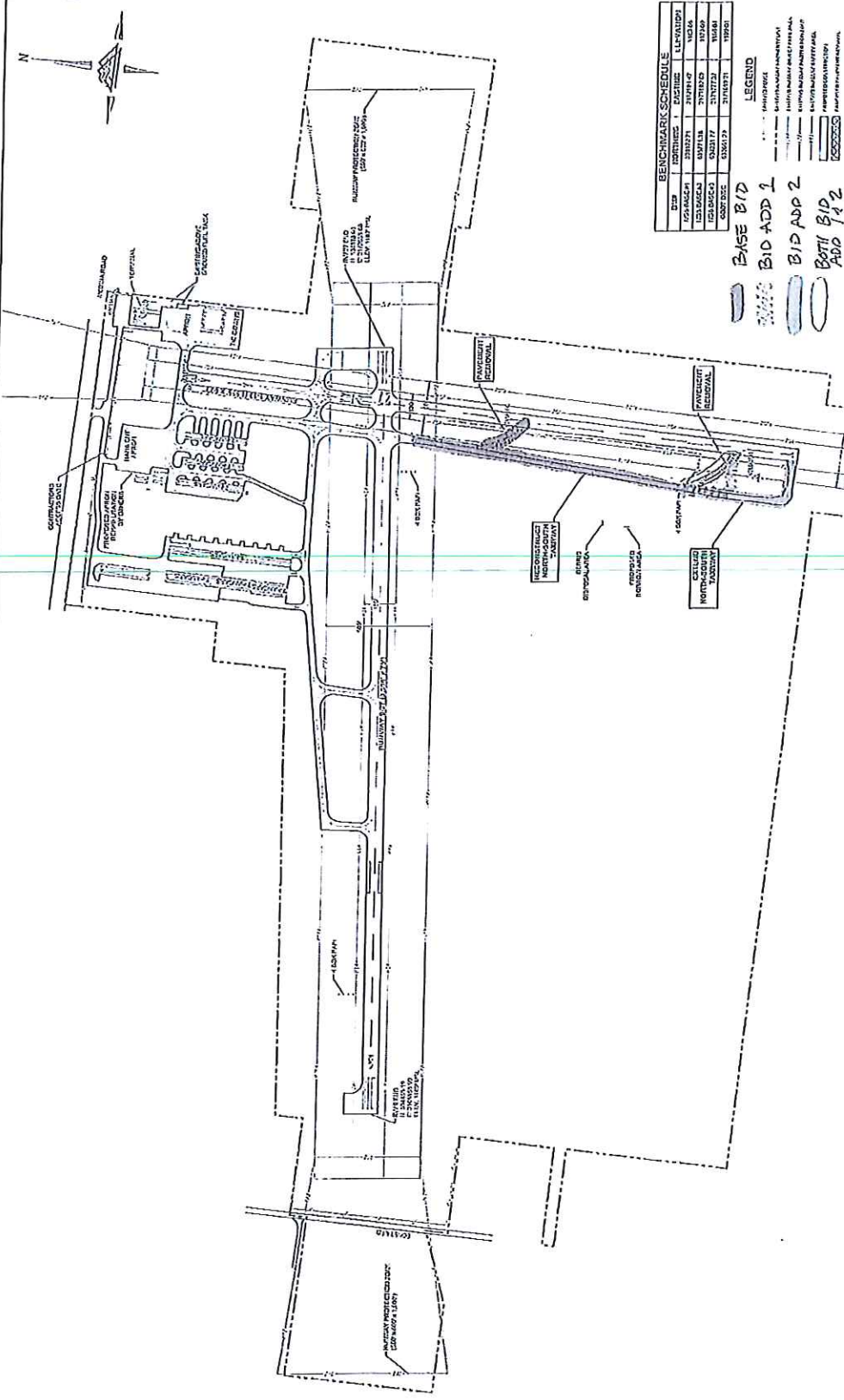
Delta Airport Consultants, Inc.

AIP Project No. 4-2016 (design & bidding)  
State Project No. 16-12 (construction)  
Delta Project No. 15108

Date: August 25, 2017

Delta Costs - Design & Bidding		
Basic Services		
Schematic Design Phase (SD)		Not Included
Design Development Phase (DD)		Not Included
Construction Document Phase (CD)		\$4,770
Bidding Phase Services (BD)		\$5,230
	Subtotal:	\$10,000
Special Services		
Project Administration		Not Included
	Subtotal:	\$0
	Design Lump Sum:	\$10,000

TOTAL:	\$10,000
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**BENCHMARK SCHEDULE**

DATE	DESCRIPTION	DATE	DESCRIPTION
10/1/00	1. INITIAL DESIGN	10/1/00	1. INITIAL DESIGN
10/1/00	2. PRELIMINARY DESIGN	10/1/00	2. PRELIMINARY DESIGN
10/1/00	3. FINAL DESIGN	10/1/00	3. FINAL DESIGN
10/1/00	4. CONSTRUCTION	10/1/00	4. CONSTRUCTION

**LEGEND**

SYMBOL	DESCRIPTION
(Symbol)	BASE BID
(Symbol)	BID ADD 1
(Symbol)	BID ADD 2
(Symbol)	BOTH BID



**DELTA AIRPORT CONSULTANTS, INC.**

20545 Center Ridge Road, Suite 450  
Cleveland, Ohio 44116  
Phone: (440) 885-0100, Fax: (440) 885-0101  
www.deltairport.com

NO.	REVISIONS	BY	DATE

RECONSTRUCT NORTH-SOUTH TAXIWAY		SHEET 3 OF 44	
GENERAL LAYOUT	DATE: 10/1/00	DESIGNER: [Signature]	DATE: 10/1/00
MEDINA MUNICIPAL AIRPORT	SCALE: 1"=50'	PROJECT NO.: 00-0000	PROJECT NAME: MEDINA MUNICIPAL AIRPORT



October 9, 2017

Mr. Dennis Hanwell  
City of Medina  
132 North Elmwood Avenue  
Medina, Ohio 44256

**Subject: Amendment No. Nine (9)**  
North-South Taxiway Reconstruction Project Rebid  
Medina Municipal Airport  
ODOT Office of Aviation Project No.: 16-12 (Construction)  
Delta Project No. 15108

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Dear Mr. Hanwell:

Enclosed is your executed Amendment for the referenced project for your file.

If you have any questions or comments or would like to discuss this project further, please feel free to call us at the office or me on my cell phone at 440-343-3328 anytime.

Sincerely,

A handwritten signature in blue ink, appearing to read "Steve Potoczak", is written over a light blue horizontal line.

**Steven A. Potoczak**  
**Project Manager**

Enclosures: Executed Original – Amendment No. Nine (9)