



# BUILDING PERMIT & ZONING CERTIFICATE

## Application

132 North Elmwood Avenue

Phone: 330-722-9030

[www.medinaoh.org](http://www.medinaoh.org)

[permits@medinaoh.org](mailto:permits@medinaoh.org)

Permit Number \_\_\_\_\_

Date of Application \_\_\_\_\_

|                            |  |                                      |                                      |                                      |                                      |
|----------------------------|--|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|
| <b>PROJECT INFORMATION</b> | <p>Property Location _____ Lot # _____</p> <p>PPN: _____ TCOV <input type="checkbox"/> Historic District <input type="checkbox"/></p> <p>Estimated cost (omit cents) \$ _____ Square Footage (if applicable) _____</p> <p>Scope of Work _____</p> <p><b>Type of improvement:</b> New <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Change of Use <input type="checkbox"/> Other <input type="checkbox"/></p> <p>Describe if other _____</p> <p><b>Type of Use:</b> Single Family <input type="checkbox"/> Duplex <input type="checkbox"/> Multi-family <input type="checkbox"/> #Units _____</p> <p>Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Describe if other _____</p> <p><b>Type of construction:</b> I-A <input type="checkbox"/> I-B <input type="checkbox"/> II-A <input type="checkbox"/> II-B <input type="checkbox"/> III-A <input type="checkbox"/> III-B <input type="checkbox"/> IV <input type="checkbox"/> V-A <input type="checkbox"/> V-B <input type="checkbox"/></p> |                                      |                                      |                                      |                                      |
| <b>CONTACT INFORMATION</b> | <p><b>Contractor/Applicant</b></p> <p>Contractor _____ Registration # _____</p> <p>Address _____ City _____ State _____ Zip _____</p> <p>Phone _____ Email _____</p> <p><b>Property Owner</b></p> <p>Name _____</p> <p>Address _____ City _____ State _____ Zip _____</p> <p>Phone _____ Email _____</p> <p><b>Architect (if applicable)</b></p> <p>Name _____</p> <p>Address _____ City _____ State _____ Zip _____</p> <p>Phone _____ Email _____</p>  |                                      |                                      |                                      |                                      |
| <b>SIGNATURE</b>           | <p><i>The owner or agent of the owner of this building and undersigned, do hereby covenant and agree to comply with all laws of the State of Ohio, Codified Ordinances of the City of Medina pertaining to the performance of work for which this permit is issued, and in accordance with the approved plans, specifications or manufacturer's instructions submitted herewith, and certify that the information and statements given on this application, drawings and specifications are to the best of their knowledge, true and correct. Undersigned accepts responsibility for requesting all required inspections in a timely manner.</i></p> <p>Application By: _____ Date _____</p> <p style="text-align: center;"><i>Signature of owner, contractor, or authorized agent</i></p> <p>Print name of Applicant: _____</p>   |                                      |                                      |                                      |                                      |
| <b>OFFICIAL USE</b>        | <p style="text-align: right;">Total Permit Fee \$ _____</p> <p>Signature _____ Date _____</p> <p style="text-align: center;"><i>Zoning Official</i></p> <p>Signature _____ Date _____</p> <p style="text-align: center;"><i>Building Official</i></p> <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 25%;">Building Permit &amp; Fee</td> <td style="width: 25%;">HVAC Permit # &amp; Fee (if applicable)</td> <td style="width: 25%;">Elect Permit # &amp; Fee (if applicable)</td> <td style="width: 25%;">Plumb Permit # &amp; Fee (if applicable)</td> </tr> </table>   | Building Permit & Fee                | HVAC Permit # & Fee (if applicable)  | Elect Permit # & Fee (if applicable) | Plumb Permit # & Fee (if applicable) |
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