

AGENDA

MEDINA CIVIL SERVICE COMMISSION

July 2, 2025
8:00 am
Medina City Hall
Multi-Purpose Room

Approval of Minutes

Review the minutes from the regular meeting of May 7th.

Unfinished Business

- A. Mechanic-Update
- B. Water Technician Testing-Update
- C. Civil Service Commission Annual Compensation

New Business

- A. CritiCall Renewal
- B. Commission Chairmanship

Unfinished Business

A. Mechanic:

8 Applications were received

5 Interviews were scheduled

4 Applicants showed for interviews

Offer was made to an Applicant who accepted and later declined the offer.

Offer was then made to another Applicant, Alex Krems, who accepted and started on June 16, 2025.

Unfinished Business

B. Water Technician:

Test was given on May 29th, 2025.
23 Applicants were scheduled to test
15 Showed up for testing
14 Passed
First 6 on the eligibility list were interviewed
2 offers have been made and accepted

Unfinished Business

C. Civil Service Commission Annual Compensation:

Recap: Compensation for the City of Medina Commissioners was increased in 2006 from \$300/year to \$500/year. Another increase was made effective January 1, 2020, to the current rate of \$650/year.

Request was sent asking for information regarding compensation for Civil Service Commissioner in Ohio (mainly Northeast Ohio).
See Attached Results

New Business

A. CritiCall Renewal:

Renewal is coming in Sept. 2025. There have been some changes in pricing and contract guidelines (table below). They are now asking for 3yrs minimum on the multi-year agreement, but we can choose a longer "locked-in" agreement that would freeze our rate and potentially save money. Sara Lynn has expressed that the testing system is working well and continuing to use it is preferable.

Your current cost:	\$3,145
Complete package cost:	\$3,628
Cost difference:	\$483

TESTING YEAR	COST
Year 1 (25-26)	\$3,628
Year 2 (26-27)	\$3,628
Year 3 (27-28)	\$3,628
Year 4 (28-29)	Lock it in? Start over?
Year 5 (29-30)	Lock it in? Start over?

New Business

B. Chairmanship:

Time to pass the chairmanship position on to next commissioner.
Commissioner Monhollen will be serving as the Civil Service Commission
Chairman beginning July 2025.

Salary Comparison: Civil Service Commission 2025

City & General Responsibilities	Frequency of meetings	Salary
Bay Village: 25 Firefighters & 24 Police Officers. Minimal involvement with schools	As Needed	Volunteer
Wooster: 10 Firefighters & 34 Police officers. Minimal involvement with schools	Did not specify	Volunteer
North Olmstead: arranging Entry-Level and Promotional examinations, hearings, appeals, amending rules and regulations. 45 Firefighters & 48 Police Officers.	Monthly	Volunteer
Vermillion: provides by rule for ascertainment of merit and fitness as the basis for appointment and promotion in the classified service of the Municipality. 22 Firefighters & 24 police officers	As needed	Volunteer
Ashland: Full time fire department with 38 Firefighters & 32 Police Officers.	As Needed	Volunteer
Aurora: Full time fire department with 13 full time and 16 part time.	Monthly	Volunteer
Beachwood: prepare and administer tests and develops rules and procedures for hiring and promoting Civil Service employees in the Police and Fire divisions. 38 Full time Firefighters.	Did not specify	Volunteer or \$25.00/hour
Rocky River: Full time fire department with 29 Firefighters & 34 Police officers.	As Needed	\$30/monthly (\$360 annually)
Medina: Competitive exams for all Classified employees. 40 part time firefighters & 40 Police Officers.	Monthly	\$650 annually
Brunswick: Hiring for Police and Fire. 24 Firefighter Paramedics & around 40 Police officers.	As Needed	\$55.00/meeting
Avon: Full time fire department. Around 30 Firefighters and 50 Police Officers.	Did not specify	Chairman: \$1,808.34 Member: \$1,241.73 annually
Independence: conducts competitive Civil Service exams for full-time police and firefighter/paramedic positions. 27 Firefighters	Monthly	Chairman: \$3,300.00 Member: \$3,000.00 annually
Mansfield: Full time fire department with 93 firefighters/paramedics. 79 Police Officers.	Did not specify	\$4,050 annually
Lakewood: provides testing to determine merit and fitness of qualified applicants for original and promotional appointment to classified positions with the City of Lakewood and Lakewood Board of Education. 90 Firefighters & 103 Police Officers.	Monthly	\$5,200 annually
Euclid: Full-time fire department with 86 firefighters, minimal involvement with schools. 103 police officers.	2x per month	\$211.41 Bi-weekly (\$5,496.66 annually)
Parma: conducts examinations for the positions of Patrol Officer and Firefighter/Paramedic. 112 firefighters. 110 Police Officers.	Every other month	\$8,808.84 annually
Elyria: Hiring for Police and Fire. 3 stations with 65 Firefighters. 110 Police officers.	Did not specify	\$9500 annually