MEDINA CITY COUNCIL
Tuesday, October 14, 2025

Public Hearing.
To consider an amendment to assign a zoning of P-F (Public Facilities) to a 0.1408 acre right-of-way located east of 606 East Washington Street, St. Francis Xavier Church, which is proposed to be vacated.
Mr. Dutton stated this was land dedicated to the City of Medina from Saint Francis Xavier in 1987 and was zoned at that time as C-B (Commercial Business) and that zoning no longer exists. The suggested proposed zoning for this property is PF (Public Facilities) as all land around this 0.1408 acres is zoned. The Planning Commission reviewed and unanimously recommended approval of the request.
No one spoke in favor or against the proposed rezoning.
Public hearing closed at 7:32 p.m.

Call to Order:
Medina City Council met in regular session on Tuesday, October 14, 2025 at Medina City Hall. The meeting was called to order at 7:32 p.m. by President of Council John Coyne III, who also led in the Pledge of Allegiance.

Roll Call:
The roll was called with the following members of Council present: C. Simmons, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, P. Rose and J. Shields.

Also present were the following members of the Administration: Mayor Hanwell, Greg Huber, Keith Dirham, Chief Kinney, Chief Walters, Janson Wehrley, Kathy Patton, Andrew Dutton and Kimberly Marshall.

Reading of Minutes:
Mr. Shields moved that the minutes from the regular meeting on September 22, 2025 as modified and submitted by the Clerk be approved, seconded by Mr. Simpson. The roll was called and minutes were approved with the yea votes of D. Simpson, J. Coyne, N. DiSalvo, R. Haire, P. Rose, J. Shields and C. Simmons.

Reports of Standing Committees:
Finance Committee: Mr. Coyne stated the Finance Committee met prior to Council this evening and will meet again in two weeks.

Public Properties Committee: Mr. Shields had no report.

Health, Safety & Sanitation Committee: Mr. Simpson had no report.

Special Legislation Committee: Mr. Rose had no report.

Streets & Sidewalks Committee: Ms. Haire stated she has a meeting scheduled for Monday, October 27th at 5:30 p.m. Agenda is forthcoming.

Water & Utilities Committee: Mr. Simmons had no report.

Emerging Technologies Committee: Ms. DiSalvo stated the Emerging Technology Advisory Committee has scheduled a meeting for October 23rd at 5:00 p.m.to review the launch for the

new website for the City of Medina

Requests for Council Action:
Finance Committee

25-191-10/14 – Adopt Artificial Intelligence (AI) Guidelines for Employees
25-192-10/14 – Increase Exp. Kokosing Materials
25-193-10/14 – Expenditure – Chippewa Roofing – Metal Siding at City Garage
25-194-10/14 – Resolution Accepting Amounts & Rates
25-195-10/14 – Adopt Cybersecurity Policy
25-196-10/14 – Job Creation Grant Payment – Carlisle Brake & Friction
25-197-10/14 – Accept Easement – West Smith Water Line
25-198-10/14 – Donation to Farmers and Hunters Feeding the Hungry
25-199-10/14 – Capital Bill Grant Request – MCRC
25-200-10/14 – Accept Baby Changing Table Donations from Foundations Worldwide
25-201-10/14 – Budget Amendments
25-202-10/14 – Increase P.O. #25-0021 – Davis Tree Farm
25-203-10/14 – Capital Bill Grant Request – Air Port Project – Economic Devleopment
25-204-10/14 – Galleri – Cancer Screening – Fire Dept.
25-205-10/14 – 2025 Salary Comparison Discussion
25-206-10/14 – Amendments to Cell Tower Lease

Reports of Municipal Officers:
Dennis Hanwell, Mayor, reported the following:

A. Readers Digest Selected Medina as one of the Friendliest Cities in the Country. The City of Medina is honored. This is directly attributable to the collaborative efforts of the City along with Main Street Medina, the Greater Medina Area Chamber of Commerce, the Medina County Convention and Visitors' Bureau, the County of Medina, and our local businesses. Together we have made Medina a destination for visitors and the key is to treat them well when they arrive. Again, this is another acknowledgement that "there is something special about Medina!"
B. October 4, White Oak Tree Dedication Ceremony for white oak in commemoration of America 250-Ohio. Each county was provided a tree and ours was planted at northeast corner of Public Square in collaboration with Medina County Commissioners, the City of Medina and the Shade Tree Commission. Thanks to Council members John Coyne, Chet Simmons Ward 1, Dennie Simpson Ward 2, and Jim Shields Ward 4. for attending. Thanks to Barbara Dzur for planning and organizing the event.
C. October 6-11- Medina Homecoming week. Great community support and events!
D. Share stats from Next Step up (attached)

Keith Dirham, Finance Director, had no report.

Greg Huber, Law Department, had no report.

Kimberly Marshall, Economic Development Director, Kimberly is still working on the Yost Sunoco sight and the consultant is getting quotes for the sight restoration piece of it.
Still working with Campbell Oil consultant - soil borings.

Chief Kinney, Police Department, Chief Kinney stated last week he traveled to Washington DC as part of the Coalition Against Bigger Trucks representing the City of Medina as well as the Ohio Association Chiefs of Police.

Municipal Deer Program started September 27th and runs to February 1st. so far there have been 10 deer harvested, 9 doe and 1 buck.

Nino Piccoli, Service Director, was not in attendance. Mayor Hanwell spoke for Nino stating the leaf program will be delayed a little while as they are monitoring the neighborhoods and will start the program where it warrants. City auction is October 25th at the City garage located at 781 West Smith Rd. starting at 10 a.m. Viewing starts at 9 a.m. Deer pick up by our Street Department, for deer that have been struck by a vehicle is up to 117 deer.

Patrick Patton, City Engineer, was not in attendance.

Chief Walters, Fire Department, had no report.

Andrew Dutton, Community Development Director, had no report.

Jansen Wehrley, Parks and Recreation Director, Jansen stated the rec center locker rooms are now open and renovation is complete.

They will begin winterizing the park facilities beginning next week. Running water will be turned off but there will be portable toilets for those visiting the park this winter.
Thanked First Energy – community service project at the Kuhen Todd Conservation area. Planted 70 trees.

Dan Gladish, Building Official, had no report.

Notices, communications and petitions
There were none.

Unfinished Business
There is none.

Introduction of visitors
There were none.

Introduction and consideration of ordinances and resolutions.
Mr. Shields moved to suspend the rules requiring three readings on the following ordinances and resolutions, seconded by Mr. Simpson: Ord. 158-25, Ord. 159-25, Ord. 160-25, Res. 161-25, Res. 162-25, Ord. 163-25, Ord. 164-25, Ord. 165-25, Ord. 166-25, Ord. 167-25, Ord. 168-25, Ord. 169-25, Ord. 170-25, Ord. 171-25 The role was called and motion passed with the yea votes of J. Coyne, N. DiSalvo, R. Haire, P. Rose, J. Shields, C. Simmons and D. Simpson.

Ord. 158-25
An Ordinance vacating a portion of real estate on East Washington Street to the Bishop of the Cleveland Diocese. Mr. Shields moved for the adoption of Ordinance/Resolution No. 158-25, seconded by Mr. Simpson. Andrew Dutton explained the request. The roll was called and Ordinance/Resolution No. 158-25 passed by the yea votes of N. DiSalvo, R. Haire, P. Rose, J. Shields, C. Simmons, D. Simpson, and J. Coyne.

Ord. 159-25
An Ordinance assigning a zoning of P-F (Public Facilities) to a 0.1408 acre Right-of-Way located east of 606 East Washington Street, St. Francis Xavier Church. Mr. Shields moved for the adoption of Ordinance/Resolution No. 159-25, seconded by Mr. Simpson. Andrew stated this is the same .14 acres topic of the public hearing and request is to zone it to PF. The roll was called and Ordinance/Resolution No. 159-25 passed by the yea votes of R. Haire, P. Rose, J. Shields, C. Simmons, D. Simpson, J. Coyne, and N. DiSalvo.

Ord. 160-25
An Ordinance authorizing the Mayor to solicit Requests for Proposals (RFP's) for Drug Screening and associated professional services for the employees of the City of Medina. Mr. Shields moved for the adoption of Ordinance/Resolution No. 160-25, seconded by Mr. Simpson. Mayor Hanwell stated this is their annual bid for drug testing and drug screening. The roll was called and Ordinance/Resolution No. 160-25 passed by the yea votes of P. Rose, J. Shields, C. Simmons, D. Simpson, J. Coyne, N. DiSalvo, and R. Haire.

Res. 161-25
A Resolution authorizing the transfer of certain funds remaining in the Special Assessment Bond Retirement Fund (#418) no longer needed for the purposes for which they were established to the Special Assessment Projects Fund (#428) of the City of Medina as per Ohio Revised Code 5705.14(C)(1), to authorize and direct the Finance Director to file an application in the Medina County Court of Common Pleas for approval of said transfer. Mr. Shields moved for the adoption of Ordinance/Resolution No. 161-25, seconded by Mr. Simpson. Mr. Huber explained the special assessment bond retirement fund used to be used regularly by the City of Medina for street improvements, when we passed the #108 Fund and put it into use we don't use the special assessment bond retirement fund. There is money in this fund and in order to transfer it to the special assessment projects fund, we have to pass this resolution and then file a petition with the Common Pleas Court. They will authorize the transfer by way of judicial order. The roll was called and Ordinance/Resolution No. 161-25 passed by the yea votes of J. Shields, C. Simmons, D. Simpson, J. Coyne, N. DiSalvo, R. Haire and P. Rose

Res. 162-25
A Resolution in support of the Medina County Park District Levy Renewal and Increase. Mr. Shields moved for the adoption of Ordinance/Resolution No. 162-25, seconded by Mr. Simpson. President Coyne explained this resolution to support the increase of a .25 mil levy and for each dollar of taxable value for the Medina County Park District. The current levy expires and this is a renewal with a slight increase. $31 increase per $100,000 home. Paul reminded all that the Park system does not have a permanent source of income as this is their major source of funding to keep them going. The roll was called and Ordinance/Resolution No. 162-25 passed by the yea votes of C. Simmons, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, P. Rose and J. Shields.

Ord. 163-25
An Ordinance determining to create and govern a Cybersecurity Policy in accordance with the Auditor of the State of Ohio's Guidelines. Mr. Shields moved for the adoption of Ordinance/Resolution No. 163-25, seconded by Mr. Simpson. Mayor Hanwell stated that it is required that all public entities create a cyber security policy and have it completed by January 1, 2026 and this will bring the City into compliance with that order of the state. The roll was called and Ordinance/Resolution No. 163-25 passed by the yea votes of D. Simpson, J. Coyne, N. DiSalvo, R. Haire, P. Rose, J. Shields and C. Simmons.

Ord. 164-25
An Ordinance authorizing the expenditure of $60,000 to Lake County Sewer Co. for the Street Department. Mr. Shields moved for the adoption of Ordinance/Resolution No. 164-25, seconded by Mr. Simpson. Mayor Hanwell stated the $60,000 to Lake County Sewer is an effort to repair storm sewer issues and problems that normally would require a very deep excavation and numerous lengths of pipe especially under pavements. The roll was called and Ordinance/Resolution No. 164-25 passed by the yea votes of J. Coyne, N. DiSalvo, R. Haire, P. Rose, J. Shields, C. Simmons and D. Simpson.

Ord. 165-25
An Ordinance authorizing the Mayor to advertise for competitive bids and to award a contract to the successful bidder for a one-year supply of the various kinds of maintenance material needed for the streets and water lines, including but not limited to salt, the chemicals for use in the treatment of water, and water meters to be used by the various departments of the City of Medina, Ohio. Mr. Shields moved for the adoption of Ordinance/Resolution No. 165-25, seconded by Mr. Simpson. Mayor Hanwell stated this annual and we were requested by finance to try to get this on a calendar year. The roll was called and Ordinance/Resolution No. 165-25 passed by the yea votes of N. DiSalvo, R. Haire, P. Rose, J. Shields, C. Simmons, D. Simpson, and J. Coyne.

Ord. 166-25
An Ordinance authorizing the Mayor to advertise for competitive bids and to award a contract to the successful bidder for Job #1160, Blake Avenue Reconstruction. Mr. Shields moved for the adoption of Ordinance/Resolution No. 166-25, seconded by Mr. Simpson. Mayor Hanwell stated this project will consist of the removal and replacement of the existing pavement, waterlines, storm and sanitary sewers, the estimate for the project is $801,000 the city received an

Ohio Public Works grant for $485,000, the County Sanitary Engineer will fund $102,000 to pay for replacement of the sanitary sewers and the city share will be approximately $213,000. The roll was called and Ordinance/Resolution No. 166-25 passed by the yea votes of R. Haire, P. Rose, J. Shields, C. Simmons, D. Simpson, J. Coyne, and N. DiSalvo.

Ord. 167-25
An Ordinance authorizing the Mayor to execute a Memorandum of Understanding with the Medina County Board of Commissioners pertaining to the Blake Avenue Reconstruction Project. Mr. Shields moved for the adoption of Ordinance/Resolution No. 167-25, seconded by Mr. Simpson. Mayor Hanwell stated this is related to the last ordinance and we need to have a memorandum of understanding with the Board of County Commissioners to agree to replace the sewers on Blake Ave. as part of this reconstruction project. The City's contractor will complete the work. Upon completion the City will submit invoice to Medina County for 100% cost of the replacement of the sanitary sewer. The roll was called and Ordinance/Resolution No. 167-25 passed by the yea votes of P. Rose, J. Shields, C. Simmons, D. Simpson, J. Coyne, N. DiSalvo, and R. Haire.

Ord. 168-25
An Ordinance authorizing the Mayor to execute a Preliminary Engineering Agreement between the Wheeling and Lake Erie Railway Company and the City of Medina, Ohio pertaining to the Blake Avenue Reconstruction Project. Mr. Shields moved for the adoption of Ordinance/Resolution No. 168-25, seconded by Mr. Simpson. Mayor Hanwell explained as part of the Blake Ave. reconstruction project the City will need to install a new storm sewer along Medina Road. This will tie into an existing storm sewer adjacent to Wheeling and Lake Erie Railroad crossing. Wheeling requires an engineering agreement in order to grant authorization to complete the work within their right-of-way. The roll was called and Ordinance/Resolution No. 168-25 passed by the yea votes of J. Shields, C. Simmons, D. Simpson, J. Coyne, N. DiSalvo, R. Haire and P. Rose

Ord. 169-25
An Ordinance amending Ordinance No. 97-25, passed May 12, 2025, pertaining to Job #1151, US 42 Resurfacing Project. Mr. Shields moved for the adoption of Ordinance/Resolution No. 169-25, seconded by Mr. Simpson. Mayor Hanwell explained this is for the bump outs project and no bids were submitted. It was determined after discussion and review with our consultant and ODOT that one of the factors that discouraged contractors was that the project estimate was too low and it was recommended that we increase the amount authorized by $217,600.00 to a new total of $2,143,600.00 the City has received two different grants for this project with a total of $1.4 million and therefore the City share of this project will be approximately $741,000.00. The roll was called and Ordinance/Resolution No. 169-25 passed by the yea votes of C. Simmons, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, P. Rose and J. Shields

Ord. 170-25
An Ordinance authorizing the Mayor to accept three Sanitary Sewer Easements on South Court Street. Mr. Shields moved for the adoption of Ordinance/Resolution No. 170-25, seconded by Mr. Simpson. Mayor Hanwell stated this is for the City to accept three separate sanitary

easements on South Court Street. The roll was called and Ordinance/Resolution No. 170-25 passed by the yea votes of D. Simpson, J. Coyne, N. DiSalvo, R. Haire, P. Rose, J. Shields and C. Simmons.

Ord. 171-25
An Ordinance amending Ordinance No. 209-24, passed November 25, 2024. (Amendments to 2025 Budget) Mr. Shields moved for the adoption of Ordinance/Resolution No. 171-25, seconded by Mr. Simpson. Mr. Dirham stated these are all donations passing through. The roll was called and Ordinance/Resolution No. 171-25 passed by the yea votes of J. Coyne, N. DiSalvo, R. Haire, P. Rose, J. Shields, C. Simmons and D. Simpson.

Council comments
Mr. Simpson stated it is so important with the state of the world, with people suffering economically to keep people in your thoughts and prayers and to be kind to one another.

Ms. Haire thanked both constituents and non-constituents of hers that have reached out with questions about what we do here on city council to keep questions coming, she will answer them.

Mr. Simmons had opportunity to be a presenter at the Medina H.S. Constitution Club and he enjoyed addressing the young students and talking about civic responsibilities and engagement.

Ms. DiSalvo explained her hair is pink currently as her school where she teaches had a Pink Out in support of Breast Cancer Awareness. She assured her students she was "going all pink".

Mr. Rose stated he is a strong supporter of Breast Cancer Awareness Month as he has some survivors in his family. Mr. Rose stated he feels we need to bring God back to our lives.

Mr. Shields noted that it doesn't happen often, but we did not have a single emergency clause tonight. Honor to Mr. Wetzel!

Adjournment.
There being no further business, the meeting was adjourned at 8:02 p.m.

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Kathy Patton, Clerk of Council

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John Coyne III, President of Council

Mayors Report

Medina County Emergency Housing Shelter
NEXT STEP UP

IMPACT REPORT



THE NEED

Medina County is known for its beauty, strong schools and tight-knit neighborhoods. But even here, life can take unexpected turns. A medical emergency. A sudden job loss. A rent increase that's just too high.

For too many of our neighbors, these challenges can quickly lead to housing instability. Every month, Medina Metropolitan Housing Authority (MMHA) receives more than 200 calls from families and individuals in housing crisis. Many are sleeping in cars, bouncing between motels or staying on a friend's couch for just one more night. Some are parents. Some are seniors. Some are youth who aged out of foster care with nowhere to go.

And until recently, they had nowhere local to turn.

In early 2025, Next Step Up opened as Medina County's first emergency shelter. The 27-bed facility (plus two cribs) offers more than just a place to sleep. It offers the tools to rebuild a life.

Since February, Next Step Up has:

SERVED **141** PEOPLE
6 DOGS AND **2** CATS

15 CHILDREN HAVE BEEN GUESTS AT OUR SHELTER

19 HOUSEHOLDS SUCCESSFULLY EXITED SHELTER AND ENTERED INTO THEIR OWN LEASE AGREEMENTS

35 HOUSEHOLDS HAVE SELF-RESOLVED AND FOUND ALTERNATIVE HOUSING WITH FAMILY/FRIENDS

7 VETERANS SERVED WITH **3** UTILIZING VASH VOUCHERS TO OBTAIN PERMANENT HOUSING

22 PEOPLE HAVE SECURED EMPLOYMENT

23.26 BEDS OCCUPIED PER NIGHT

As of September 2025