

**ORDINANCE NO. 197-25**

**AN ORDINANCE ADOPTING A LOGO REQUEST FORM AND LICENSING FEE FOR USE OF THE CITY OF MEDINA LOGO AND CITY OF MEDINA AMERICA 250 LOGO BY BUSINESSES SELLING MERCHANDISE, AND DECLARING AN EMERGENCY.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That the City of Medina Logo Request Form and Licensing Fee of \$250.00 for usage by businesses or entities that would like to use the logo where they are selling merchandise, is hereby adopted.

**SEC. 2:** That a copy of the City of Medina Logo Request Form is marked Exhibit A, attached hereto and incorporated herein.

**SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 4:** That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to have this process in place as soon as possible; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

**PASSED:** November 24, 2025

**SIGNED:** John M. Coyne, III  
President of Council

**ATTEST:** Kathy Patton  
Clerk of Council

**APPROVED:** November 25, 2025

**SIGNED:** Dennis Hanwell  
Mayor



# City of Medina Logo Request Form



The rights to the City of Medina Logo and the Medina America 250 Logo are owned by the City of Medina. They may only be used with written permission/authorization from the City of Medina.

Businesses are required to pay a nominal license fee of \$250.00 to use the logo. These funds go to offset costs of the city's America 250 celebration, ongoing expenses to maintain the logos and administering the authorization.

Civic and non-profit organizations not selling merchandise carrying the logo will not be required to pay a fee to use the logo.

Name of Business/Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Name and Title \_\_\_\_\_

Email Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Requested Logo    City of Medina     Medina America 250

Proposed Use \_\_\_\_\_

Requested file type (PNG, JPEG, SVG, etc.) \_\_\_\_\_

How many copies of the logo will you make? \_\_\_\_\_

*The Logo shall not otherwise be re-created or manipulated and may not be reproduced for any other purpose without prior written consent from the City of Medina. We will publish the authorized users and the authorized use. Please report any use you believe to be unauthorized.*

**\*\*Prior to approval of your request, you will be required to submit a copy of your document, signage, promotional material, or merchandise to the City of Medina for review.**

By signing this request form, I hereby certify that the information contained in this request form is true and accurate to the best of my knowledge, and any changes affecting the information contained herein will be made known to the City of Medina.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Please complete this form and email it to Kimberly Marshall at [kmarshall@medinaoh.org](mailto:kmarshall@medinaoh.org).

<b>OFFICIAL USE</b>	Fee \$ _____
	Upon the basis of the above application and submitted plans, the request for use of the City of Medina Logo and/or the City of Medina America 250 logo is hereby approved.
	Signature _____ Date _____
	Signature _____ Date _____