

**ORDINANCE NO. 69-26****AN ORDINANCE AMENDING SECTIONS V, (B) (2) & (B) (3)  
OF THE CIVIL SERVICE RULES AND REGULATIONS OF  
THE CITY OF MEDINA RELATIVE TO LATERAL  
TRANSFER APPLICANTS FOR THE POLICE  
DEPARTMENT.**

**WHEREAS:** Ordinance No. 99-08, passed May 27, 2008, adopted revised Civil Service Rules and Regulations; and

**WHEREAS:** The Civil Service Commission respectfully requests City Council to consider and accept several revisions to the Medina Civil Service Rules Sections V, (B) (2) and (B) (3) pertaining to Lateral Transfer Patrol Officers and Communication Officers; and

**WHEREAS:** The Civil Service Commission reviewed these changes and voted to approve at their regular meeting on April 1, 2026.

**WHEREAS:** Section V, (B)(2) of the Medina Civil Service Rules presently reads in part as follows pertaining to Patrol Officers and Communication Officers:

Lateral transfer Patrol Officers must be currently employed with a minimum of one (1) year of full-time peace officer experience, or previously employed within the last twelve (12) months as a full-time peace officer, with an Ohio State Certified Law Enforcement Agency in a jurisdiction in the State of Ohio, including having completed the probationary period at that employment. For purposes of this rule, "peace officer" shall be as defined in Ohio Revised Code 109.71 (A).

Lateral transfer Communication Officers must be currently or previously employed within the last twelve (12) months as a full-time Communication Operator with a minimum of one (1) year of full-time service with an agency that dispatches for Police, Fire or EMS.

**WHEREAS:** Section V, (B)(3) of the Medina Civil Service Rules presently reads as follows pertaining to Patrol Officers:

Lateral transfer Patrol Officers must be certified by the Ohio Peace Officer Training Academy ("OPOTA") or present to the Commission an OPOTA letter of training equivalency.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY  
OF MEDINA, OHIO:**

**SEC. 1:** That Sections V, (B) (2) of the Civil Service Rules and Regulations are hereby amended to read as follows pertaining to Patrol Officers and Communication Officers. (Proposed new rules are in **boldface** and *italics*)

Lateral transfer Patrol Officers must be currently employed with a minimum of one (1) year of full-time peace officer experience, or previously employed within the last twelve (12) months as a full-time peace officer, with an Ohio State Certified Law Enforcement Agency in a jurisdiction in the State of Ohio, including having completed the probationary period at that employment. ***Out-of-state lateral transfer applicants for Patrol Officer must have the equivalent experience with a Certified Law Enforcement Agency from another state within the United States.*** For purposes of this rule, “peace officer” shall be as defined in Ohio Revised Code 109.71 (A).

Lateral transfer Communication Officers must be currently or previously employed within the last twelve (12) months as a full-time Communication Operator with a minimum of one (1) year of full-time service with an agency that dispatches for Police, Fire or EMS. ***Out-of-state lateral transfer applicants for Communication Operator must have an equivalent certification from a state within the United States.***

**SEC. 2:** That Section V, (B)(3) of the Civil Service Rules and Regulations are hereby amended to read as follows pertaining to Patrol Officers: (Proposed new rules are in **boldface** and *italics*)

Lateral transfer Patrol Officers must be certified by the Ohio Peace Officer Training Academy (“OPOTA”) or present to the Commission an OPOTA letter of training equivalency. ***Out-of-state lateral applicants for Patrol Officer must have an equivalent certification from a state within the United States and obtain an OPOTA reciprocal certification prior to appointment.***

**SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 4:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** April 27, 2026

**SIGNED:** John M. Coyne, III  
President of Council

**ATTEST:** Kathy Patton  
Clerk of Council

**APPROVED:** April 28, 2026

**SIGNED:** James A. Shields  
Mayor