

**FINANCE COMMITTEE AGENDA**  
**June 8, 2026**  
**Council Rotunda**

**Finance Committee (6:00 p.m.)**

1. Assignment of Requests for Council Action
2. 26-117-6/8 – Advance Request
3. 26-118-6/8 – Budget Amendment - #2026-024
4. 26-119-6/8 – Amend Code 133.01 – Association Memberships – Fire Dept.
5. 26-120-6/8 – Expenditure – Flock Safety – Police Dept.
6. 26-121-6/8 – Amend Res. 186-25 – CCA2 Grant Agreement – Municipal Court
7. 26-122-6/8 – Expenditure – Purchase Heavy Duty Rotary Cutter – Street Dept.
8. 26-123-6/8 – Expenditure – Chippewa Roofing LLC – Public Bldg./Street Dept.

## **REQUESTS FOR COUNCIL ACTION/DISCUSSION**

### **Finance Committee**

- 26-117-6/8 – Advance Request
- 26-118-6/8 – Budget Amendments
- 26-119-6/8 – Amend Code 133.01 – Association Memberships – Fire Dept.
- 26-120-6/8 – Expenditure – Flock Safety – Police
- 26-121-6/8 – Amend Res. 186-25, CCA2 Grant – Municipal Court
- 26-122-6/8 – Expenditure - Purchase Heavy Duty Rotary Cutter – Street Dept.
- 26-123-6/8 – Expenditure – Chippewa Roofing – Public Bldg./Street Dept.

6/8/26

# REQUEST FOR COUNCIL ACTION

No. RCA 26-117-6/8  
Committee: Finance

FROM: Keith Dirham, Finance Director  
Lori Bowers, Deputy Finance Director  
DATE: June 2, 2026  
SUBJECT: Advance Request

## SUMMARY AND BACKGROUND:

The Finance Department respectfully requests Council to authorize the Finance Director to make the following fund advances:

Advance From:	Advance To:	Amount	Purpose
General Fund (#001)	Grants Fund (#109)	\$920,000	ORDC Grant for RR Improvements – State / Progress #1192
General Fund (#001)	Railroad Fund (#145)	\$230,000	Local Match for RR Improvements – State/Progress #1192
General Fund (#001)	Grants Fund (#109)	\$902,136	NOACA Grant for US 42 Resurfacing Project #1151

These advances (loans) are necessary to cover expenditures until the City receives reimbursement from the grantor agency. The Local match for project #1192 will be split between the City and the Rail users (Kokosing, Osborne and Spray Products). This will be repaid as they make payments per the Railway agreement.

Estimated Cost: \$2,052,136 from the General Fund. General Fund to be reimbursed once funds are received.

Suggested Funding: See above.

Sufficient funds in Account No.:

Transfer needed: From Account No.:  
To Account No.:

NEW APPROPRIATION needed in Account No.: \$2,052,136 increase to account 001-0707-56615  
Refer to Appropriation Adjustment #2025-024

Emergency Clause Requested: No

Reason:

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COUNCIL USE ONLY:  
Committee Action/Recommendation:

Council Action Taken:

Ord./Res.  
Date:

Ord. 100-26  
6-8-26



Batch Number  
(Finance use only)  
Batch Posted?

\_\_\_\_\_  
\_\_\_\_\_

RCA Number  
(Council use only)

*RCA 26-118-6/8*  
*Finance*

**REQUEST FOR APPROPRIATION ADJUSTMENT**

TYPE OF ADJUSTMENT  
(CHECK ONE)

ADMINISTRATIVE  
FINANCE COMMITTEE  
COUNCIL

\_\_\_\_\_  
X  
\_\_\_\_\_  
X

NO. 2026-024  
(Finance use only)

FROM ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TO ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	TRANSFER OF EXISTING APPROPRIATION	UNAPPROPRIATED FUNDS	REASON
		001-0704-52225	Law - legal svcs	20,000.00		x	to cover negative
		001-0707-56615	Gen admin, adv out	2,052,136.00		x	Advances for project #1192
		102-0610-53321	st repair - maint of eq	25,000.00		x	to cover negative
		109-0630-54411	Grant fund	920,000.00		x	RR Project #1192
		145-0630-54411	RR fund - land improvements	230,000.00		x	RR Project local share #1192
		820-0225-56612	Cemetery refunds	5,000.00		x	to cover refunds
108-0610-54414	St repair - resurfacing	108-0673-54414	#1151 US 42 Resurfacing	281,205.59	x		to cover project expenses
386-0673-54414	#1151 bumpouts			500,000.00			reduction: #1151 - appropriation not needed
			Total increases to fund:	3,252,136.00			
			Total reductions to fund:	500,000.00			
			Total transfers within fund:	281,205.59			

EXPLANATION:

\_\_\_\_\_

DEPARTMENT HEAD: Keith Dirham / Lori Bowers

DATE: 6/2/2026

MAYOR'S APPROVAL:  
(WHEN NECESSARY) \_\_\_\_\_

DATE: \_\_\_\_\_

COUNCIL/COMMITTEE ACTION:

APPROVED: \_\_\_\_\_  
DENIED: \_\_\_\_\_  
RETURNED FOR EXPLANATION: \_\_\_\_\_  
RETURNED TO USE EXISTING ACCOUNT FUNDS: \_\_\_\_\_

ORD. NO. 101-26

CLERK OF COUNCIL/DATE

ROUTING: ORIGINAL TO FINANCE  
COPY TO DEPT. HEAD  
COPY TO COUNCIL

**REQUEST FOR COUNCIL ACTION**

No. RCA 26-119-4/E

FROM: Chief Larry Walters

Committee Finance

DATE: 5-19-26

SUBJECT: Amend Code, Section 133.01, Association Memberships  
National Fire Sprinkler Association

**SUMMARY AND BACKGROUND:**

Request for council to approve the membership in National Fire Sprinkler Association for Fire Marshal Mark Crumley to assist him in plan reviews and inspections.

Estimated Cost:

\$50.00 (annual individual membership)

Suggested Funding:

- Sufficient funds in Account No. 107-0110-52211
- Transfer needed from Account No. to Account No.
- NEW APPROPRIATION needed in Account No.

Emergency Clause Requested:

Yes

No

Reason:

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**COUNCIL USE ONLY:**

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.

Date:

RCA 26-120-6/8

**City of Medina**

**Board of Control/Finance Committee Approval**

**Administrative Code: 141**

*Finance Only*

- Department Heads can authorize expenditures up to \$2,000.00 (requisition)
- Board of Control authorizes expenditures from \$2,000.01 to \$20,000.00 (BOC form).
- Finance Committee authorizes expenditures from \$20,000.01 to \$35,000.00 (BOC form).
- Council authorizes expenditures/bids over \$35,000.01 (RCA form). Board of Control awards all bids, unless otherwise specified in authorizing ordinance. (Ord. 77-23)

Date: 5/27/2026 Department: POLICE

Amount requested: \$31,000.00 BOC Approval Date: \_\_\_\_\_

*Fill below for increases only*

(Finance Use Only)

Increase Amount: n/a PO Number to increase: n/a

New PO Total with increase: n/a

Account Number: 106-0101-53321

Vendor: Flock Safety Vendor #: F00810

Department Head/Authorized Signature:  

Item/Description:

2027 Annual Maintenance LPR 10 cameras plus to additional two cameras

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\$25,000 Annual Maintenance (10 cameras)

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\$6,000 two additional cameras

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FINANCE COMMITTEE APPROVAL: (expenditures from \$20,000.01 to \$35,000.00)

Date Approved/Denied by Finance Committee: \_\_\_\_\_

\_\_\_\_\_  
Clerk of council Date to Finance: \_\_\_\_\_

- Please have all BOC items for the agenda to the Mayor's Office before 5 p.m. on Friday before the scheduled BOC meeting.
  - Please have all Finance Committee items for the agenda to the Clerk of Council's Office before 5 p.m. on Tuesday before the scheduled Finance Committee meeting.
- Thank you.

**REQUEST FOR COUNCIL ACTION**

No. RCA 26-121-6/8

FROM: MEDINA MUNICIPAL COURT  
DATE: May 29, 2026  
SUBJECT: Addendum to CCA2 Grant

Committee: Finance

SUMMARY AND BACKGROUND: Amend Res. 186-25

The Medina Municipal Court is requesting City Council to approve Mayor Shields signature an addendum to the CCA2 Grant Agreement. The revision will add \$7,500 to the awarded amount for a standing kiosk to be placed in the new courthouse at Public Square.

This will amend Resolution No. 186-25

Estimated Cost:

Suggested Funding:

- sufficient funds in Account No.
- transfer needed from Account No. to Account No.
- **NEW APPROPRIATION** needed in Account No.

Emergency Clause Requested: YES

Reason: Funds for new kiosk cannot be released until Mayor Shields signs addendum.

**COUNCIL USE ONLY:**

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.  
Date:

**Addendum to Community-Based Corrections Subsidy Grant Agreement**

This Addendum is between the State of Ohio, Department of Rehabilitation and Correction, and Medina Municipal Court Probation Department (name of organization) located at 135 North Elmwood Dr Medina, Ohio 44256 (address). ODRC and the Grantee entered into an agreement **effective the original date of approval**. ODRC and the Grantee now desire to amend the original fiscal year 2026/2027 Community Corrections Grant Agreement to modify the award amounts as listed below and add paragraphs 27 and 28:

	Base Award	PSI Award	Incentive Award	Addendum Increase	Addendum Decrease	New Total Award
CCA 2.0	\$427,324.00	\$0.00	\$0.00	\$38,965.00	\$0.00	\$466,289.00
TCAP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PSG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

This addendum shall be effective on the date of the last signature. Total expenditures for Fiscal Year 2026/2027 will not in any case exceed **\$466,289.00** (total grant award amount).

27. Liability: To the extent allowable by law, each party agrees to be responsible for any liability, suits, losses, judgments, damages, or other demands brought as a result of its own negligent actions or omissions in the performance of this Agreement.

28. Civil Rights Assurance: The parties hereby agree that they will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.).

Terms of the Original Contract: All other terms and conditions of the original Contract are not modified by this amendment and shall remain in full force and effect and be considered incorporated herein as part of the First Amendment.

*Matthew Morris*

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Matthew Morris, Chief  
Bureau of Community Sanctions

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County Commissioner Date

*Roger Wilson*

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Roger Wilson, Deputy Director  
Division of Parole and Community Services

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County Commissioner Date

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County Commissioner Date

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County Executive Date

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City Manager/Mayor Date

CCA Application 2026

Organization: Medina Municipal Court Adult Probation Department

CCA-2026-MediMuniAPD-00093

CCA 2.0 Equipment

	Item	Unit cost	Quantity	Total Expenditures
<b>Computer Equipment for Grant Funded Staff</b>				
Computer equipment includes hardware, audiovisual equipment for computer, desktop printer/scanner, software license, software				
<b>Officer safety equipment</b>				
Body armor, body cameras, OC spray or similar				
<b>Electronic reporting devices</b>				
Kiosks, etc				
	kiosk	\$7,500.00	1	\$7,500.00
<b>EM Devices owned by agency</b>				
				<b>Total Equipment:</b>
				\$7,500.00
				<b>Rounded Total Equipment:</b>
				\$7,500

Justification:

5/20/26: \$7500 addendum received, will use to purchase reporting kiosk



**AKRON TRACTOR & EQUIPMENT, INC.**  
1309 Collier Rd, Akron, Ohio 44320  
Telephone: 800-821-2785 or 330-836-0237  
Cell: 440-773-5800 Email: [craig@akrontractor.com](mailto:craig@akrontractor.com)

March 20, 2026

City of Medina  
Office of the Mayor  
132 N. Elmwood Ave.  
Medina, Ohio 44256

Following is the quote you requested on the Landpride Sourcewell Contract Number 032525-LPI, your member number is 29417.

One Landpride Model RC5715, 15' Heavy Duty Rotary Cutter, with the following options: 540RPM PTO, Front & Rear Single Row Chain Guards, 6 - 21" Laminate Tires, Heavy Duty Single Suspension Center Axle, Heavy Duty Wing Axles, 540 CV Main Drive Line, Category 4 Wings, Deck Armor, Single-Acting Deck Fold 3" Cylinders with 1 Hose, Performance Hitch – Self Leveling, Up, Orange Color, Diamond Blade Bar with Dishpan, and the Standard Equipment And Specifications on the following page.

Landpride Sourcewell Contract List Price	\$36,705.00
<u>32% Sourcewell Contract Discount</u>	<u>-\$11,745.60</u>
Subtotal	\$24,959.40
<u>Factory Freight, Set-Up, &amp; Delivery</u>	<u>\$600.00</u>
Landpride Sourcewell Contract Price	\$25,559.40

See the Attached Factory Sourcewell Quote  
Delivery: 90 to 120 Days  
Quote Good to 5/20/2026  
Factory Prices Subject to Change Without Notice

Akron Tractor & Equipment, Inc.

Craig Gorsuch, Sales

# REQUEST FOR COUNCIL ACTION

No. RCA 26-123-6/8

Committee Finance Only

FROM: Nino Piccoli Service Director

DATE: May 28, 2026

*OK GAS*

SUBJECT: Expenditure Approval

Respectfully requesting Council's authorization of a Purchase Order for the expenditure related to the installation of metal siding panels at the Medina City Garage (781 W. Smith Road). The scope of this project involves metal siding attached to wooden framing, roof metal edging at the new roofing edge, the removal and replacement of downspouts as well as capping the existing windows and doors. Upon approval the purchase order will be in the amount of \$34,400.00 with Chippewa Roofing, LLC. Please note this expenditure will be split evenly between the Public Buildings budget and the Street dept. account. (001-0743-53322 \$17,200) (102-0610-3322 \$17,200.00)

## Suggested Funding:

Estimated Cost: \$34,400

- Sufficient funds in Account No. 001-0743-53322 \$17,200.00
- 102-0610-53322 \$17,200.00
- Transfer needed from Account No.  
To Account No.
- NEW APPROPRIATION needed in Account No.
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## Emergency Clause Requested:

Reason: Project is currently active

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## COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord. /Res.

Date: