

ORDINANCE NO. 98-26

AN ORDINANCE ADOPTING THE PLANNING AND ZONING CODE FEE SCHEDULE FOR THE CITY OF MEDINA, OHIO.

WHEREAS: As part of the 2014 Zoning Code Update, it was suggested by the code consultant that the Fee Schedule be removed from the Codified Ordinances and be adopted as a separate Ordinance by Medina City Council (See Codified Ordinances 1108.01) to enable future revisions to be made on a more timely basis; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

- SEC. 1:** That the Planning and Zoning Code Fee Schedule for the City of Medina, Ohio is hereby adopted.
- SEC. 2:** That a copy of the Planning and Zoning Code Fee Schedule is marked Exhibit A, attached hereto and incorporated herein.
- SEC. 3:** That Ordinance Number 180-14, passed November 10, 2014 is hereby repealed.
- SEC. 4:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 5:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: June 8, 2026

SIGNED: John M. Coyne, III
President of Council

ATTEST: Kathy Patton
Clerk of Council

APPROVED: June 9, 2026

SIGNED: James A. Shields
Mayor

Effective date – July 8, 2026

EXISTING PLANNING AND ZONING FEE SCHEDULE - DELETE



CITY OF MEDINA

Community Development Department
 132 N. Elmwood Ave. Medina, OH 44256
 330-722-9023

ORD 180-14
 6LD

Planning & Zoning Code Fee Schedule

Development Review Boards		
Type	Base Fee	Additional Fee
Site Plan Review		
Non-Residential	\$200	\$25-per acre
Residential	\$200	\$5/DU
Conditional Zoning Certificate		
	\$300	
Sign, Conditional		
	\$50	
Amendment, Map, or Text		
	\$200	
Certificate of Appropriateness, HPB, and TCOV		
Residential	\$25	
Non-Residential	\$50	
Variance		
	\$200	
Wireless Facility		
Tower	\$500	
Antenna/Co-location	\$250	
Annual Inspection	\$50	
Special Meeting		
Historic Preservation Board	\$200	
Board of Zoning Appeals	\$300	
Planning Commission	\$400	
City Council	\$500	
Subdivision		
Minor	\$150	\$15/lot
Major, Preliminary Plan	\$350	\$35/lot
Major, Final Plat	\$250	\$25/lot
Major, Replat	\$150	\$15/lot
Road Dedication, Preliminary	\$300	\$1.00/LF
Road Dedication, Final	\$150	\$0.50/LF

Additional Deposit: Please see section 1108.02 of the Planning and Zoning Code. Additional study needed for applications shall be paid for by the applicant. These may include: traffic studies, environmental impact studies, and similar services/expenses.

EXISTING PLANNING AND ZONING FEE SCHEDULE - DELETE

~~Zoning Certificate Fee~~ (in additional to all other applicable fees)

ORD 180-14
OLD

Fence	
Residential	\$25
Non-Residential	\$50
Alteration/Replacement	\$25
Residential	
New Construction	\$250
Addition	\$50
Alteration	\$50
Accessory Building/Use	\$25
Driveway Expansion	\$25
Swimming Pool, in-ground	\$25
Swimming Pool, above ground	N/A (Building fees apply)
Non-Residential	
New construction	\$500
Addition	\$100
Alteration	\$100
Accessory Building/Use	\$50
Change of Use	\$25
Sign (not requiring board review)	
Sign, new or alteration	\$25
No-Cost Certificate/Registration	
Homes Based Business	\$0
Temporary Sign	\$0
Residential Farm Animals	\$0
Publications	
Comprehensive Plan	\$35
Planning and Zoning Code	\$25

Note: All fees above are to be charged per submittal, and each submittal requires payment of a separate fee. If one application requires more than one permit or approval, all applicable fees shall be charged. At the Planning Director's discretion, some or all fees may be waived provided the Board of Control has reviewed and approved the waiver. The amounts of any additional deposits required shall be determined by the Planning Director, in accordance with a policy established and amended from time to time by resolution from Council.

DU — Dwelling unit

Acre — impacted acre or fraction thereof

Lot — proposed lot

LF — linear foot of proposed roadway

SF — square foot of proposed building

Additionally, please see Section 1108 of the Planning and Zoning code for additional information on additional fees and escrow accounts.

REPLACE WITH PROPOSED PLANNING AND ZONING FEE SCHEDULE



CITY OF MEDINA

Community Development Department
 132 N. Elmwood Ave. Medina, OH 44256
 330-722-9023

*ORD 98-26
NEW*

Planning & Zoning Fee Schedule

Type	Fee
Certificate of Appropriateness - HPB, and TCOV	
Residential	\$25
Non-Residential	\$50
Conditional Sign	\$50
Conditional Zoning Certificate	\$200
Site Plan	
Residential	\$25 plus \$25 per acre
Non-Residential	\$50 plus \$5 per dwelling unit
Subdivision	
Minor	\$150 plus \$15 per lot
Major - Preliminary Plan	\$350 plus \$35 per lot
Major - Final Plat	\$250 plus \$25 per lot
Major - Replat or Right-of-Way Dedication	\$150 plus \$15 per lot
Variance or Appeal	\$200
Wireless Facility	
Tower	\$500
Antenna or Co-location	\$100
Zoning Certificate - Residential	
New Construction	\$250
Addition or Alteration	\$50
Accessory Building/Use	\$25
Driveway Expansion	\$25
Swimming Pool	\$25
Fence - New, Alteration, or Replacement	\$25
Sign - New, Alteration, or Replacement	\$25 per sign
Zoning Certificate - Non-Residential	
New Construction	\$500
Addition or Alteration	\$100
Accessory Building/Use	\$50
Change of Use	\$25
Fence - New/Alteration or Replacement	\$50/\$25
Sign - New, Alteration, or Replacement	\$25 per sign
Zoning Map or Text Amendment	\$300
* See Section 1108.02 of the Planning and Zoning Code for additional fees and escrow requirements not indicated on this Fee Schedule.	