Finance Committee
Monday, July 13th, 2026
5:30 p.m. Medina City Hall – Council Rotunda

In attendance:

Also present: Mayor Shields, Keith Dirham, Greg Huber(5:46pm.), Patrick Patton, Police Chief Kinney, Andrew Dutton, Jarrod Fry, Kimberly Marshall, Dan Gladish, Jansen Wehrley, and Kathy Patton.

1. <u>Assignment of Requests for Council Action</u>

2. <u>26-130-6/22 – 2026 SPCA Funding Request</u>

Mr. Simmons stated this is the same amount that we have done in past years and would like to go with the same $12,000 for this year. This is not affiliated with Medina Meow Fix. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

3. <u>26-137-7/13 – Advance Request – Brownfield Grant</u>

Mr. Dirham stated this is the advance request to do the project. The grant amount is $242,360.00. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

4. <u>26-138-7/13 – Budget Amendments</u>

#2026-026 - Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
#2026-027 - Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
#2026-028 - Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

5. <u>26-139-7/13 – Expenditure – Heritage Pool – MCRC</u>

Jansen Wehrley stated this is to increase an existing P.O. by $425.00 to purchase paint. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

6. <u>26-140-7/13 – Job Creation Grant Payout – Carlisle Brake and Friction</u>

Ms. Marshall stated this is to authorize payment for tax year ending in 2025 in the amount of $34,741.83. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

7. <u>26-141-7/13 – Purchase 2026 F-350 Pick Up – Street Dept</u>.

Mr. Piccoli stated he will wait until the end of the year to put the order in, $50,761.00 for a one-ton truck. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

8. <u>26-142-7/13 – Purchase 2026 Mack Front Load Sanitation Truck</u>

Mr. Piccoli stated we won't see this vehicle if approved until 2027. $411,000.00 is the cost. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

9. <u>26-143-7/13 – Amend Section 161-12 – Income Tax Board of Review – Finance</u>

*Hold – Mr. Dirham stated there are some things in our code that don't match what is in the ORC.

10. <u>26-144-7/13 – City to act as Responsible Party for MMHA Environmental Review</u>

Mr. Dutton stated MMHA is currently constructing 11 units multi-family residential building. Regulations require the city to serve as the responsible entity for the environmental review of the building's construction. Now MMHA is applying for a different grant and will again need the city to be the responsible entity. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

11. 26-145-7/13 – Expenditure – Governmentjobs.com, Inc. – Civil Service/IT/Finance
Mayor Shields stated that the main objective is to put things online. This will allow finance to have access also. Less paper – more modernized. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

12. 26-146-7/13 – Amend Civil Service Rule V (D)
Mayor Shields stated right now that the rule doesn't allow for electronic application. Greg Huber has reviewed this change. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

13. 26-147-7/13 – Professional Services Agreement – T&M Assoc. for Brownfield Grant
Ms. Marshall explained this is to authorize consulting services to implement the Ohio Department of Development Brownfield Remediation Program Assessment Grant for the South Elmwood Parking Lot Project. Agreement has been reviewed and approved by the law director. The amount for the grant is $242,360.00 and doesn't require any matching funds from the city. The emergency clause is requested as they would like to get started as soon as possible. Ms. Haire moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

14. 26-148-7/13 – 2026-2027 Municipal Deer Control Program Approval
Jansen Wehrley stated this is amending 505.11 and adding some additional items.
He submitted the archery hunting permit rules and regulations along with the locations designated for archery hunting and targeted deer removal for review and approval.
One change is requiring a hunter participating in the program to harvest an antlerless deer prior to an antlered deer. The second change added for this season is a required photo of the harvested animal to be submitted, as well as to confirm what was harvested at each location. All rules and regulations that we require are in addition to what the state requires. Notification sign up will be implemented on the website.

John Coyne wants to hold off on approving the locations to hunt until Council is provided with a map of locations not just parcel numbers.

Chief Kinney stated this first round of notification was not discussed; it was discussed that there would be a sign up and we would send out that information.

Mr. Coyne stated that yes everybody would be notified that is adjacent to it and if they wanted to be notified ongoing then they would give us their email.

Chief stated that the mechanism of even the first notification is a tremendous amount of work, and he doesn't know how that is going to be accomplished.

Nino stated there have been 55 deer vs. vehicle accidents so far this year.

Mr. Simpson thanked everyone for their work so far on the Municipal Deer Control Program.
He is hopeful something can be worked out for the notification side of things.

Jansen would like this to move forward for approval, and he will provide the maps to be approved at the next meeting, as this will allow him to get started with applications. Jansen feels we could send notifications out with water bills.

Bill Lamb would like Jansen to check with Mentor and see how they did notifications. We can also put it on the city website, notify during the Ward 3 & 4 meeting on 9/8/26 and possibly put it in the newsletter that Barb Dzur sends out.

Ms. Haire moved to approve all the information in the submittal excluding the public locations, seconded by Mr. Simpson. Motion passed 7-0.

15. <u>26-149-7/13 – Cooperative Services Agreement – USDA</u>
Jansen stated this is a Cooperative Services Agreement with the USDA which also is being authorized through the ordinances here this evening. USDA provides a service for any community that needs wildlife management, this one in particular is for white tail deer.
To be conducted in the City of Medina, the estimated harvest through archery of 130 deer and targeted deer removal of 200 deer is what they have proposed on assisting with removal. The number can change based on additional successes with the hunting program, which would reduce the cost of the program. The total cost of $89,732.49 (maximum cost) for them to provide baiting and shooting services as well as the city providing a location where they can process the deer and then take to processor to have meat prepared.
There will be a sign-up list for residents that are interested in taking a carcass as that would save on the cost. If we are not able to get all of the carcasses claimed by other methods, they would then be processed by a local butcher, and the city would be responsible to pick up that meat and donating it to either Feeding Medina County or the Akron Food Bank.

Jansen stated these are professionals; they do this on a regular basis all around Ohio and the US. They use cameras, have work plans to get in and get out as quickly as possible with minimal impact on the community as possible. They will be able to collect data that will help us identify the age of the deer, sex and if it was pregnant, all data we can use. The individuals performing the deer management are wildlife biologists or trained professionals assisting them.
Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

16. <u>26-150-7/13 – Medina Railroad Maintenance & Repairs</u>
Patrick Patton stated we had two significant rail breaks and a notice of violation from PUCO regarding our cross on Imagine Lane. We do need a little bit more money as a result. Emergency clause is needed as repairs have been made already. Ms. Haire moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

17. <u>26-151-7/13 – Design Discussion – N. Huntington St. Sidewalks</u>
Patrick stated they are finalizing the plans to reconstruct three blocks on North Huntington Street. As part of the project, we want to replace the sidewalks. The northern two blocks being Homestead to Bradway and Bradway to Union there are no design concerns and those will be replaced as is. The block between Union and North most of the sidewalk is 3 1/2ft. wide and abuts the curb. Federal recommendation is when a sidewalk abuts a curb it should be a minimum of 7 ft. wide. On the west side of the road, we can accomplish that but we only have 33 feet right-of-way. For this project, they will have to acquire easements from some property owners. There are some residents that are protective of the trees, so we either do a 4ft. wide sidewalk abutting the sidewalk which is not much of an improvement, or we don't put sidewalks there and force everyone to go on the west side and maybe build it so they can accommodate a 7 ft. sidewalk at

some point in the future. Patrick is recommending putting in a 4 ft. sidewalk on the east side and building the rest of it to accommodate a future 7 ft. wide sidewalk. Council agreed with 4 ft. wide sidewalks on the east and 7 ft. wide on the west. No vote – just a discussion.

18. 26-152-7/13 – Grant Application – Ohio Public Works Commission – Engineering
Patrick Patton stated this is their annual grant that is due the first week of September so it will need approved the first week back from break at the first meeting in August. We are eligible for $585,000.00. Emergency is requested for the timeline. Ms. Haire moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

19. 26-153-7/13 – Increase P.O. – Fritz-Rumer-Cooke Co. – Engineering
Patrick stated this is their monthly inspection, also for repairs for railroad crossing signals and this will get us through the rest of the year. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

20. 26-154-7/13 – Sanitary Sewer Easement – 1011 Wadsworth Rd.
Patrick stated the project across from Station #3 on Wadsworth Rd. the County needed to get an easement for this private development, it's not city streets. We are the title owner of sanitary sewers, so council has to accept these. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

21. 26-155-7/13 – Grant – Airport Runway Light Replacement Design – Engineering
Patrick explained we were notified last week that we were going to be receiving a grant from the FAA in the amount of $137,000.00 for a $145,000.00 project to design a project to replace runway lighting out at the Municipal Airport. Our local share is 5%, and we will apply for a State Grant to cover our local share sometime in the future. Emergency is requested because of the time restraint. Ms. Haire moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

22. 26-156-7/13 – Parking Lot Funding Agreement – S. Elmwood Parking Lot
Kimberly Marshall explained they are working with the Legacy Hotel of Medina LLC, to redevelop the South Elmwood Parking lot which is now going to be a city-lead project. This will be subject to the Law Director's approval. Emergency is requested. Project costs are $491,237.00. Another $8,900.00 we will need to pay Cunningham to complete the design, bid quantities and finish, stamp the plans so Patrick can go out to bid and that way we can get what the cost is verses right now we are using a budget estimate from our Engineering dept. Ideally splitting the cost 50/50 with the Legacy Hotel group but need the bids and to regroup to move forward. The lot is owned under the CIC and we still need to transfer that and it was approved already by council. Jason Stevenson is here from Legacy Hotel Group.

Kimberly suggested having Mark Hertrick modify this agreement because the Law Dept. is swamped right now and she feels it would be easier and quicker, and have Mr. Huber review it and then the mayor could sign it. Patrick stated that we could bid it both for fall and for springtime. Ms. Haire moved to approve with the emergency clause and subject to the law director's approval, seconded by Mr. Simpson. Motion passed 7-0.

23. Executive Session: (personnel)
It was moved by Ms. Haire and seconded by Mr. Simpson to enter into Executive Session at 6:38 p.m., for two purposes; conferences with the City's Law Director concerning disputes involving

the City which are the subject of pending or imminent court action and to consider compensation of a public employee or official and to include the Mayor and Law Director. The role was called and motion passed with the yea votes of N. DiSalvo, E. Isabella, B. Lamb, J. Coyne, D. Simpson, R. Haire and C. Simmons.

Executive session adjourned at 7:22 p.m. There being no further business, the Finance committee reconvened and adjourned at 7:30 p.m.

John Coyne III, Chairman