Finance Committee
Monday, August 24, 2026
6:00 p.m. Medina City Hall – Council Rotunda

In attendance:

Also present: Mayor Shields, Keith Dirham, Greg Huber, Patrick Patton, Police Chief Kinney, Chief Walters, Andrew Dutton, Jarrod Fry, Kimberly Marshall, Dan Gladish, Jansen Wehrley, Teresa Knox, Kellen – Gazette, and Bill Furman.

1. Assignment of Requests for Council Action

2. 26-143-7/13 – Amend Sec. 161.12(e), Income Tax Review Board – Finance
Keith Kirham stated there will be more changes at the next meeting. State code changed.
*Bring back

3. 26-148-7/13 – 2026-2027 Municipal Deer Control Program Approval
Mr. Coyne stated we adopted the deer management plan before going on break but did not adopt the locations/maps. Jansen stated the maps have not changed outside of what was submitted. On top of all the maps it states whether it is an archery hunting location or archery hunting location and targeted deer removal location. Some properties will have both and that will align with the end of the archery season on those properties on Dec.31st. Waiting for permit from the state to move forward. Notification system is being implemented, and letters will be sent out about two weeks before season starts. Utility bill notifications going out in Sept. bills. Goldcrest parking was discussed. The archery locations that are identified are planning to be used, all of them.
Jansen stated they donated the last two years to Farmers and Hunters feeding the hungry out of Wayne County. That program was highly utilized by participants. It's a meat donation program where they take it to the processor and a portion of that meat was able to make it back to Feeding Medina County. Is that something we are still interested in? Council agreed they were interested. Jansen stated we make the donation directly to Farmers and Hunters feeding the hungry. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

4. 26-157-8/24 – Then & Now – American Fireworks
Mr. Dirham explained that there was a charge for the changed date and we need additional funds. Mayor Shields stated it was the first time in 29 years that we had a cancelation for fireworks. Ms. Haire moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

5. 26-158-8/24 – Increase P.O. #2026-1314 – HSH Excavating – Service Dept.
Mayor Shields stated this is a replacement of 150 ft. of 36" storm sewer that failed after heavy rains. The work was performed on an emergency basis. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

6. 26-159-8/24 – 2026 JAG Grant Application / Acceptance – Police
Chief Kinney stated this is their Justice Assistance Grant and requesting permission to apply and accept if awarded as this will help offset our upcoming taser upgrade project. The amount is for $46,357.60. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

7. 26-160-8/24 – Increase P.O. #2026-1288 – Rocco Masonry – Service
Mayor Shields stated this increase was for replacing sidewalks that were identified in 2025 but not completed until 2026. There were also several panels that were removed for water taps and breaks. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

8. 26-161-8/24 – 2026 City Auction
The Mayor stated it is tentatively scheduled for October 17th, 2026, at the city garage. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

9. 26-162-8/24 – OHMAS Specialized Dockets Funding/Veteran's Treatment Court
Mayor Shields stated this is a passthrough for additional treatment. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

10. 26-163-8/24 – Budget Amendments (2% wage increase) - #2026-029
Mr. Dirham stated this is an across-the-board appropriation adjustment.
John asked about using the #106. This will cost the city an extra 1.15 million dollars.
Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

11. 26-164-8/24 – Budget Amendments

a. #2026-030 – Keith stated this is mostly probation supervision grant. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
b. #2026-031 – Keith stated this is another global adjustment for fuel. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

12. 26-165-8/24 – Fund Transfer Requests
Keith stated the first one is unclaimed monies. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

13. 26-166-8/24 – Resolution – Random Acts of Kindness Day
Bill Furman spoke. This is to make random acts of kindness day for March 6, 2027. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

14. 26-167-8/24 – Repeal Ord. 98-26 / Replace Planning & Zoning Fee Schedule
Mr. Dutton stated in June council approved some changes to our building and planning fee schedules. We noticed an error in those fees regarding site plan fees and so this would just correct that error. Emergency clause is requested to get this corrected as soon as possible. Ms. Haire moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

15. 26-168-8/24 – Bids, Job #1136 – South Elmwood Ave. Parking Lot Reconstruction
Patrick Patton stated this is in reference to the Legacy Hotel, partnering with them to rebuild the parking lot at South Elmwood. This will allow us to advertise and bid the project to determine the actual construction cost for both parties. Patrick needs the emergency clause to do it immediately. Ms. Haire moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

16. 26-169-8/24 – Increase P.O. #2026-0395 – Davis Tree Farm – Forestry
Jansen stated this is for an increase on an existing purchase order for our fall tree planting. Ms.

Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

17. 26-170-8/24 – 406 S. Broadway Street – Discussion

Mayor Shields stated in 2012 they inherited this building with purchase and part of it was a gift. It is currently being used by Intervention for Peace, they run a café there called Spokes. We are at the end of that lease. We put out RFPs for someone to continue operating it and didn't receive any. Shortly after, we got two organizations that were interested. We found that there were some pretty serious issues with maintenance. Jim asked Jansen to speak with a restoration architect for some recommendations. We have a long list of things that need to be done. Current tenants are on a month-to-month basis. It's estimated around $100,000 for repairs, plus 20% contingencies. Some items for repair include the roof, chimney, windows and much more than just painting the building.

John Coyne stated the city bought that house for $95,000.00. Did they maintain the building? This is a lot of money to fix up this building, where is it going to come from? Any grants available? This is considered a historic building.

Jansen stated they've done a great job on maintaining the interior.

Jansen is looking for some direction. There may be some grants available.

There is a design cost for a proposal for $4,700 to prepare bid docks.

Mr. Lamb feels the city bought the house initially to save it, and a lot of the work that was done after it was purchased was donated. It sounds like a lot of money, but there are 3 to 4 of the oldest houses in town right there on that same street and that house is one of them and will be money well spent. The programs being run in that building are beneficial to a lot of people.

Ms. DiSalvo also feels an obligation to maintain it.

Mayor Shields expressed that for all these years we haven't had to put any money into it, they've paid rent, the inside is in very good shape. It's a house like any house that is going to need some upgrades. We are at the point after 14 some years we need to decide if we are committing to it.

Ms. Haire is all for having someone take a look at it and give us professional advice as to what needs to be done. Maybe have vocational school to help us with their construction programs.

Mr. Simmons stated that Kevin Robinette Architects gave us a good outline on where to look and how to move forward in a good manner and he would like to see us proceed with that.

Mr. Coyne agrees with this, also check with Career Center for labor involvement, any local grants, community involvements with revitalizing this historical building.

Jansen stated that they paid Kevin Robinette to come in and give us a professional assessment. He took hundreds of photos, went in the attic, the basement, everywhere and then wrote the first report in the packet. The second is a proposal to take it and put it on paper as to what exactly needs to be done so that there are some documents that we can prepare for bid. Jansen agrees with using vocational students as they are an asset and his only concerns are the timing as that is an occupied building and in a highly visible place and there is some serious work needing done like the chimneys needs to be tuck pointed, they need to come down, and all the Soffit needs replaced. Plus, we don't know what is behind the siding. Jansen feels that in order to expedite the repairs that need to be made, the vocational school students with their window of opportunity to do the work is so small and the time they can devote to the project, no disrespect to their program, but they are students. We have other things we can work on with them like Jump Playground is a great opportunity to utilize their skill set. He would like to get with Barb

Dzur and Kimberly Marshall to try and identify some ways to apply for some grant funding. John Coyne asked where the money coming from? He mentioned the #301 account. Council agreed to move forward and get a more detailed sheet on exactly what the specifications are. Ms. Haire moved to approve the $4,700.00 proposal for Kevin Robinette Architects, LLC subject to Law Director's approval, seconded by Mr. Simpson. Motion passed 7-0.

18. 26-171-8/24 – Accept Donation – JUMP Playground

Jansen stated that there seems to be a lot of interest in this project. He was contacted by Murray Van Epp and took him out to the park to see it and explain what his vision was. Murray committed to $40,000.00. We have already received $20,000 of the $40,000 for this year. Then remainder $20,000.00 at the completion of the project. We are very appreciative of his continued contributions to the City and especially his interest in this project. This playground is 33 years old and if we don't do something about it then we will have to remove it. The first step is to identify a vendor so we can get through the design build process and get a rendering so we can generate interest in the project.

Mr. Simpson feels we may have to start looking at a bond issue to pay for all these projects needed.

Mayor Shields stated as they have been having budget meeting they are working on preparing a list and he is not worried about that right now, he does want to point out that these are two projects that are a little unique as Jump Park playground has donations, and the columbarium wall has a funding source to help pay for it as well.

Chet Simmons feels there is a great groundswell of support that will happen by the communities, by civic clubs, by foundations and he thinks the number that is on our paper tonight is not what we will be expected to pay or contribute.

Ms. DiSalvo and Ms. Haire are all about our parks and how much the community uses them as they are an extreme asset to our communities. Ms. Haire is concerned about having an expectation that may be unrealistic in today's financial times, are we going to be able to afford to do it?

Mr. Coyne stated yeah that we can build what we want but we should build what we can afford.

Mr. Huber stated what are we doing with Mr. Van Epps Check for $20,000 until council decides what to do?
Jansen stated they'd talked about this in-budget hearings, and he was told and given a budget of what they were going to commit to and it was around $300,000.00 and he asked for $500,000.00 at that time thinking they could raise the rest. This is the next step. This is a custom-built playground. We want to try and get this to resemble what it is, not anything contemporary.
The next step is to do an RFQ, find a vendor and get renderings so we can begin the process of raising money and getting commitments from organizations. So, when Murray was very adamant, Jansen didn't think are we or are we not doing this.

John stated the question is we want to do it and we are going to do it but the question is how much of it will we do. John is all for getting a design done and can be modularly set up and we will build what we can afford. He will not commit to $1.1 million.

In speaking with Mr. Patton, there needs to be 2 pieces of legislation, one to authorized us to do the design, build RFQ and then authorizing the contract.

Jansen will make sure Mr. Van Epp will be ok with some of his donations applied towards design expenses.

Mayor Shields reminded Council that when he sat on council, we committed that $250,000.00 to about $300,000.00 that we were interested in doing this. He doesn't think it was unreasonable to show Mr. Van Epp what we were talking about.

Ms. Haire moved to approve to accept the $20,000.00 donation at this time with the cavoite of finding a vendor and cost and identify what we can afford to build, seconded by Mr. Simpson. Motion passed 7-0.

19. <u>26-172-8/24 – JUMP Playground Replacement</u>
Ms. Haire moved to approve the request for qualifications for a design build contractor, seconded by Mr. Simpson. Motion passed 7-0.

20. <u>26-173-8/24 – Spring Grove Cemetery Columbarium Wall Phases 4-10</u>
Jansen gave history on the columbarium wall at the Spring Grove Cemetery.
Three walls have been built with the last one completed in 2025. Currently have sold almost half of the wall already. The trend for burials seems to be going in that direction. They came up with some areas for additional walls and went to the cemetery commission with some conceptual designs and got some guidance from members of the commission, many of which are here tonight. The phased approach to put these in would cost us $200,000.00 more over a period of years, also another concern is materials being different. So, single phase approach is our best bet and was also recommended and voted for by commissions.
For funding in the past, we advanced money for these projects. The current balance in our columbarium fund is $104,000.00. We plan on building it in one phase, selling it in phases so we have the ability to fill all those up, get them engraved. That gives us the ability to raise the price as time goes on. There are some adjustments they would have to make to their percentages to fund this.

John Coyne asked if we do these columbarium walls 4 through 10 and having a lost leader, in the long run are we putting ourselves in a worse position than we are today by doing this?

Mr. Dirham stated the columbarium walls are getting us a lot more burials in the cemetery using fewer square feet, nothing compared to selling plots.

Mr. Coyne asked if Keith could run those projections and let us know and then we can vote on that next meeting.

Keith stated he can definitely say we are not putting ourselves in a worse position because the total balance in the columbarium fund is $1.5 million. * on hold till next meeting.

There being no further business the Finance Committee adjourned at 7:27 p.m.

John Coyne III, Chairman