

**Finance Committee**  
**Monday, September 14, 2026**  
**6:00 p.m. Medina City Hall – Council Rotunda**

**In attendance:**

**Also present:** Mayor Shields, Keith Dirham, Greg Huber, Patrick Patton, Chief Walters, Andrew Dutton, Jarrod Fry, Kimberly Marshall, Jansen Wehrley, MSM Design Committee, FOC, Gazette and Kathy Patton

1. Assignment of Requests for Council Action

2. 26-143-7/13 – Amend 161.12 Income Tax Board of Review

\*ON HOLD

3. 26-173-8/24 – Spring Grove Cemetery Columbarium Wall Ph 4-10

John Coyne stated council received an email from Keith Dirhan with more information on the finances such as the cost of the previous columbarium walls and the payment schedules for reimbursement associated with the sale of the different niches that are sold. Keith added the main question was how this compares to selling lots and the footprint of this would support about 47 regular plots. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

4. 26-175-9/14 – Increase P.O. 26-0896 – Roetzel & Andress

Mr. Huber stated this is a request for an increase on a P.O. for litigation that Todd Hunt has been handling, 3 zoning issues. Emergency clause is requested as there are some bills pending. Ms. Haire moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-1. John Coyne abstained.

5. 26-176-9/14 – Increase P.O. 26-1029 – Weller Truck Parts

Mr. Piccoli stated he would like to increase the existing P.O. by \$10,000 for a transmission for one of our front loaders, truck #624 and it is a 2015. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

6. 26-177-9/14 – Enhanced Public Decorations for 2026 Holiday Season – MSM

Mayor Shields asked MSM to set up a sub-committee to just focus on Holiday decorations. Inventory was done – fund raising campaign was put together – MSM donated \$25,000 and want City to match that. Our goal is \$100,000 for replacing décor that is needed and some enhancements. John would like to see more lights on the trees. Mayor stated they will focus on lighting smaller trees. Asking for emergency clause as they are trying to get some things ordered. Coyne – take out of general admin. Ms. Haire moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

7. 26-178-9/14 – JUMP Playground Grant Application

Jansen stated the Land and Water Conservation through the National Parks has a grant opportunity for this playground. It offers up to 50% reimbursement of up to \$500,000.00 and he feels we have a really strong application. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

8. 26-179-9/14 – Budget Amendments

- a. #2026-032 – Parks – Jansen stated a resident contacted them to offer a donation. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
- b. #2026-033 – Fire -donation. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
- c. #2026-034 – MCRC – For additional funds for staffing and buses for summer camp and to cover indoor pool chemicals. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
- d. #2026-035 – Misc. – Deer signs, sharpshooter program, courthouse project, 406 S. Broadway and a front loader, transfers and wages. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

9. 26-180-9/14 – Bridge Inspection – Job #1062 – Prospect Street Bridge

Patrick Patton – starting construction, handling inspection on waterlines, storm sewer, and pavement. When we get to installing the bridge, we will need an ODOT pre-qualified inspector. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

10. 26-181-9/14 – LPA Project Agreement w/ ODOT – SR 3 & SR 57 Resurfacing

Patrick - Resurfacing will happen on SR3 & SR57 next year. Currently ODOT is managing the project, and we would like to enter into an agreement which would allow us to manage it as we would have more control bidding, sale, award and inspection and less expensive. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

11. 26-182-9/14 – Donation to Farmers and Hunters Feeding the Hungry

Jansen – this is to make the donation to Farmers and Hunters Feeding the Hungry. Their main organization will then distribute the funds divided in half \$1,000 to Wayne County and \$1,000 to Portage County. Processors will then donate deer meat to Feeding Medina County. Last year they donated 850 lbs. Update: There have been 23 permits issued for hunting. 5 are on private property and we still have some pending applications we are hoping to get out by end of week. Bow season begins Sept. 26<sup>th</sup>. Notifications went out for the adjacent parcels to park property 631 addresses. The utility notifications went out a little over a week ago in the Sept. due bills. As of this morning there have been 131 residents that signed up for program notifications through Constant Contact. 37 people have signed up to receive deer carcasses from the program. The Street dept. has installed many new deer-crossing signs. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

12. 26-183-9/14 – Request to Proceed w/ Special Energy Project – Assessments

Ms. Marshall – entails three pieces of legislation. Resolution to approve petition for the special assessment – Ordinance that determines to proceed with those improvements in cooperation with the Medina County Energy Special Improvement District. Councilman Chet Simmons serves as appointment to that board along with Kimberly. – Approving ordinance that levies the special assessments for those improvements and approving the CPAS assignment agreement. This is for Spray Products Company located at 1000 Lake Rd. To be used on upgrades to LED lighting, roof replacement. Doug – Chief Financial Officer for Spray Products spoke on the improvements. This has been reviewed and approved by the law director. Requesting the emergency clause.

Ms. Haire moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

13. 26-184-9/14 – Medina Municipal Court – Change Order #04

Patrick – Change order #04 in the amount of \$168,006.00, because of the contingencies and allowances that haven't been used we can cover the cost of this without any more money. We have sufficient funds already approved by council. Ms. Haire moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

14. Executive Session: (imminent litigation/personnel)

It was moved by Ms. Haire and seconded by Mr. Simpson to enter into Executive Session at 6:38 p.m. for two purposes; conferences with the City's Law Director concerning disputes involving the City which are the subject of pending or imminent court action and preparing for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of employment, to include the Mayor and Law Director. The roll was called and motion passed by the yea votes of N. DiSalvo, J. Coyne, B. Lamb, E. Isabella, D. Simpson, R. Haire, C. Simmons.

At 6:52 p.m. Law Director Greg Huber left the Executive Session, the remaining attendees then adjourned at 7:25 p.m. There being no further business, the Finance Committee reconvened and adjourned at 7:30 p.m.

John Coyne III, Chairman