ORDINANCE NO. 157-26

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO TASK ORDER #3 TO THE AGREEMENT WITH DELTA AIRPORT CONSULTANTS, INC. FOR PROFESSIONAL SERVICES AT THE MEDINA MUNICIPAL AIRPORT RELATIVE TO THE AIRPORT RUNWAY EDGE LIGHTING REPLACEMENT.

WHEREAS: The City sought proposals from qualified engineers to perform certain engineering services for the Medina Municipal Airport; and

WHEREAS: Ordinance No. 86-24, passed April 22, 2024, authorized an agreement with Delta Airport Consultants, Inc. to perform certain engineering services for projects.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized and directed to enter into Task Order #3 to the Agreement with Delta Airport Consultants, Inc. relative to the Airport Runway Edge Lighting Replacement.

SEC. 2: That that a copy of Task Order #3 is marked Exhibit A, attached hereto and incorporated herein.

SEC. 3: That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director's certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

SEC. 4: That the funds to cover this order, in the amount of $145,000.00 is available as follows: $137,750.00 in Account No. 147-0670-54411 (grant) and $7,250.00 in Account No. 547-0670-54411 (city share).

SEC. 5: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 6: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: October 13, 2026

SIGNED: John M. Coyne, III
President of Council

ATTEST: Kathy Patton
Clerk of Council

APPROVED: October 13, 2026

SIGNED: James A. Shields
Mayor

TASK ORDER NO. THREE (3)
PROFESSIONAL SERVICES AGREEMENT

DELTA AIRPORT CONSULTANTS, INC.

ORD. 157-26
Exh. A

PROJECT:	Reconstruct Runway 9/27 and Runway 1/19 MIRLs
AIRPORT:	Medina Municipal Airport
DELTA PROJECT NO.:	25089
DATE OF ISSUANCE:	April 6, 2026
ATTACHMENTS:	1) Scope of Services 2) Estimated Plan Sheets
METHOD OF PAYMENT:	Design - Lump Sum
TASK ORDER AMOUNT:	$140,000
PROJECT DESCRIPTION:	• Replace Runway 9/27 MIRLs • Replace Runway 1/19 MIRLs • Replace cabling and Constant Current Regulators

The original Agreement for Professional Services between the City of Medina (OWNER) and Delta Airport Consultants, Inc. (CONSULTANT) for Professional Services at Medina Municipal Airport dated April 22, 2024, shall govern all TASK ORDERS executed under this Agreement unless modified in writing and agreed to by CONSULTANT and OWNER.

ACCEPTED BY:	APPROVED BY:
Digitally signed by Douglas E Sander Date: 2026.04.06 10:43:56 -04'00'	
Douglas E. Sander, PE Vice President Delta Airport Consultants, Inc. 20545 Center Ridge Road, Suite 450 Cleveland, OH 44116	Jim A. Shields Mayor City of Medina PO Box 703 Medina, OH 44258-0703

ATTACHMENT 1
SCOPE OF SERVICES

DELTA AIRPORT CONSULTANTS, INC.

Reconstruct Runway 9/27 and Runway 1/19 MIRLs
Medina Municipal Airport
Delta Project No. 25089

April 6, 2026

PHASE	DETAILED TASKS
CONSTRUCTION DOCUMENTS (CD)	Scope of Services and Contract Scoping Coordination/Meetings Grant Applications and Funding Assistance Categorical Exclusion (CATEX) Document and Sketch Pre-Design Meetings Evaluate Existing Conditions Erosion and Sediment Control Electrical and Lighting Control Phasing Plan CSPP Document and FAA Form 7460 Final Quantities and Estimates Owner Coordination FAA/State Coordination and Documentation Final Design Report Design Meetings Final Specifications Quality Control and Design Review Review Comment Responses Print, Seal, and Coordinate Signature Sets Reimbursement Requests

Excluded from Proposal:

Bidding Phase Services
Construction Phase Services
Airfield Guidance Signs, Taxiway Lights, Windcones, Beacon, PAPIs, PCLS

ATTACHMENT 2
ESTIMATED PLAN SHEETS

DELTA AIRPORT CONSULTANTS, INC.

Reconstruct Runway 9/27 and Runway 1/19 MIRLs
Medina Municipal Airport
Delta Project No. 25089

April 6, 2026

		Base Scope	Schematic	Design Development	Construction Documents
DISCIPLINE	SHEET DESCRIPTION	NO.	SHEETS INCLUDED		
GENERAL	Cover Sheet	1			•
	General Layout	1			•
	General Notes	1			•
PHASING	Phasing Overview	1			•
	Phasing Notes & Details	1			•
CIVIL	Demolition and Erosion & Sediment Control Layout	5			•
	Erosion & Sediment Control Notes	1			•
	Erosion & Sediment Control Details	1			•
ELECTRICAL	Lighting, Signs, Misc. Electrical Layout	5			•
	Lighting, Signs, Misc. Electrical Details	3			•
	GRAND TOTAL	20			