FINANCE COMMITTEE AGENDA
November 23, 2026
Council Rotunda

Finance Committee (6:00 p.m.)

1. Assignment of Requests for Council Action
2. 26-229-11/23 – Advance Request – Street Fund
3. 26-230-11/23 – Budget Amendments
    a. #2026-039
4. 26-231-11/23 - Amend Ord. 10-26, Increase Exp. to Signal Service – Streets
5. 26-232-11/23 – Easement for N. Huntington St. Reconstruction, Ph. 3
6. 26-233-11/23 – Donation Request from Medina Meow Fix Program
7. 26-234-11/23 – 2026 Material Bids
8. 26-235-11/23 – Bids, Job #1208 – Fred Greenwood Park Twin Culverts
9. 26-236-11/23 – Vacation Plat – Medina City Lot #9228, S. Court Street
10. 26-237-11/23 – MOU with Medina County for Job #1150 – S. Huntington Bridge
11. Executive Session: (pending/imminent litigation)

REQUESTS FOR COUNCIL ACTION/DISCUSSION

Finance Committee

26-229-11/23 – Advance Request – Streets Fund
26-230-11/23 – Budget Amendments
26-231-11/23 – Amend Ord. 10-26, Increase Exp. Signal Safety – Street Dept.
26-232-11/23 – Easement for N. Huntington St. Reconstruction, Ph. 3
26-233-11/23 – Request for Donation to Medina Meow Fix
26-234-11/23 – 2026 Material Bids
26-235-11/23 – Bids, Job #1208 – Fred Greenwood Park Twin Culverts
26-236-11/23 – Vacation Plat – Medina City Lot #9228, S. Court Street
26-237-11/23 – MOU with Medina County – Job #1150 S. Huntington Bridge

11/23/26

REQUEST FOR COUNCIL ACTION

No. RCA 26-229-11/23

Committee: Finance/Council

FROM: Keith Dirham, Finance Director
Lori Bowers, Deputy Finance Director
DATE: November 16,2026
SUBJECT: Advance Request

SUMMARY AND BACKGROUND:

The Finance Department respectfully requests Council to authorize the Finance Director to make the following fund advances:

Advance From:	Advance To:	Amount	Purpose
General Fund (#001)	Streets(#102)	$30,000	Adv to Cover Street Fund

These advances (loans) are necessary to cover expenditures.

Estimated Cost: $30,000 from the General Fund. General Fund to be reimbursed.

Suggested Funding: See above.

Sufficient funds in Account No.:

Transfer needed: From Account No.:
To Account No.:

NEW APPROPRIATION needed in Account No.: $30,000 increase to account 001-0707-56615
Refer to Appropriation Adjustment #2026-039

Emergency Clause Requested: No

Reason:

COUNCIL USE ONLY:
Committee Action/Recommendation:

Council Action Taken:

Ord./Res. Ord. 190-26
Date: 11-23-26 ✓

Batch Number
(Finance use only)
Batch Posted?

RCA Number
(Council use only) KCH 26-230-11/25

REQUEST FOR APPROPRIATION ADJUSTMENT

Finance/ Council

TYPE OF ADJUSTMENT
(CHECK ONE)

NO. 2026-039
(Finance use only)

ADMINISTRATIVE	
FINANCE COMMITTEE	x
COUNCIL	x

FROM ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TO ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	EXISTING APPROPRIATION	UNAPPROPRIATED FUNDS	REASON
		001-0210-51122	Cem -hosp	1,500.00		x	to cover exp
		001-0410-51122	planning - hosp	1,500.00		x	to cover exp
		001-0420-51122	for - hosp	1,500.00		x	to cover exp
		001-0430-51122	bldg - hosp	1,000.00		x	to cover exp
		001-0707-56615	gen admin - adv out	30,000.00		x	adv to cover streets fund
		001-0705-51122	cash control - hosp	1,000.00		x	to cover exp
		001-0741-51122	svc dir - hosp	1,500.00		x	to cover exp
		105-0610-53321	local license - maint of equip	30,000.00		x	traffic signal maintenance
		106-0101-53315	police - tools & minor	100.00		x	McNaughton donation
		107-0110-51122	fire - hosp	3,000.00		x	to cover exp
		107-0110-53321	fire -maint of equip	35,000.00		x	to cover exp
		108-0610-54411	St Repair - st resurfacing	10,000.00		x	concrete st repair
		386-0675-54411	Land improvements	0.20		x	tp cover adj to acct
		386-0676-54414	st reconstruction	90.00		x	to cover adj to acct
		108-0808-55511	Principal - debt pmts	20,000.00		x	to cover debt pmts
		144-0730-51122	cable - hosp	3,000.00		x	to cover exp
		301-0408-54411	Gen Purp Cap - S Elmwood Parking lot- Land Improvements	492,000.00		x	S Elmwood Parking lot
		513-0531-51122	wtr office - hosp	1,000.00		x	to cover exp
		513-0533-54411	WTP - land & improvements	10,000.00		x	concrete st repair
		513-0708-51122	ub - hosp	5,000.00		x	to cover exp
		574-0350-51122	Rec Ctr - hospitalization	25,000.00		x	to cover hospitalization
		574-0350-52215	Rec Ctr - Contractual	50,000.00		x	to cover through ye
		676-0746-51122	mech - hosp	1,000.00		x	to cover exp
		688-0714-51122	it - hosp	1,000.00		x	to cover exp
			Total increases to fund:	724,190.20			
			Total reductions to fund:				
			Total transfers within fund:	-			

EXPLANATION:

DEPARTMENT HEAD: Keith Dirham / Lori Bowers DATE: 11/17/2026

COUNCIL/COMMITTEE ACTION:
APPROVED:
DENIED:
RETURNED FOR EXPLANATION:
RETURNED TO USE EXISTING ACCOUNT FUNDS:

ORD. NO. Ord. 191-26 ✓

CLERK OF COUNCIL/DATE

ROUTING: ORIGINAL TO FINANCE
COPY TO DEPT. HEAD
COPY TO COUNCIL

REQUEST FOR COUNCIL ACTION

No. RCA 26-231-11/23
Finance

FROM: Nino Piccoli Service Director
DATE: November 10, 2026
SUBJECT: Expenditure Approval

SUMMARY AND BACKGROUND:

Respectfully requesting Council's authorization to increase Purchase Order number 2026-954 to $90,000.00 with Signal Service Company. The original Purchase Order in the amount of $60,000.00 was approved by City Council on January 26, 2026. There have been numerous emergency repairs involving the City Traffic system. There are also maintenance items necessary to the Preemption System as well as any unanticipated costs through the end of this year.

Amend Ord. 10-26, passed 1/26/26

Please add line 2 to po 26-954

Suggested Funding: $30,000

- Sufficient funds in Account No.
- Transfer needed from Account No.
  to Account No.
- NEW APPROPRIATION needed in Account No._105-0610-53321

Emergency Clause Requested:
Reason:

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.
Date:

REQUEST FOR COUNCIL ACTION

NO. RCA 26-232-11/23

FROM: Patrick Patton

DATE: November 18, 2026

COMMITTEE REFERRAL: Finance

SUBJECT: Easements for N. Huntington Street Reconstruction, Ph. 3

In order to complete the N. Huntington Street Reconstruction, Ph. 3, the City must acquire several easements. request asks that Council accept the following easements:

Parcel	Address	Parcel	FMVE
8-SH	319 N. Huntington	028-19A-17-006	$2,258
		Total	$2,258

Please note, Council previously approved the Fair Market Value Estimate for this easement at $1,758 (Ord #76-26). The attached is $500 more than that appraised value.

Thank you for your consideration.

ESTIMATED COST: $2,258

SUGGESTED FUNDING: 108-0610-54411

Sufficient Funds in Account Number:

Transfer Needed from: To:

New Appropriation Account Number:

Emergency Clause Requested: Yes

Reason: This is the first of several steps necessary to complete acquisition; we would like to start this process as soon as possible.

COUNCIL USE ONLY:

COMMITTEE RECOMMENDATION:

Council Action Taken:

Ord./Res. Number:

Date:

LPA RE 804
Rev. 04/2021

E
LPA

EASEMENT

319 N Huntington LLC, an Ohio limited liability company the Grantor(s), in consideration of the sum of $2,258.00, to be paid by the City of Medina, the Grantee, does convey(s) to Grantee, its successors and assigns, an easement, which is more particularly described in Exhibit A attached, the following described real estate:

PARCEL(S): 8-SH

N. Huntington Street Reconstruction, Phase III

SEE EXHIBIT A ATTACHED HERETO AND BY THIS REFERENCE MADE A PART HEREOF

Medina County Current Tax Parcel No. 028-19A-17-006
Prior Instrument Reference: Instr. 2020OR028123, Medina County Recorder's Office.

Grantor(s), for himself and his successors and assigns, covenant(s) with the Grantee, its successors and assigns, that he is the true and lawful owner(s) in fee simple, and has the right and power to convey the property and that the property is free and clear from all liens and encumbrances, except: (a) easements, restrictions, conditions, and covenants of record; (b) all legal highways; (c) zoning and building laws, ordinances, rules, and regulations; and (d) any and all taxes and assessments not yet due and payable; and that Grantor(s) will warrant and defend the property against all claims of all persons.

The property conveyed is being acquired by Grantee for a public purpose, namely the establishment, construction, reconstruction, widening, repair or maintenance of a public road.

In Witness Whereof 319 N Huntington LLC, an Ohio limited liability company, has caused its name to be subscribed by Cody Huff, its duly authorized agent on the 10th day of November, 2026.

319 N Huntington LLC,
an Ohio limited liability company

By: Cody Huff, member

STATE OF OHIO, COUNTY OF MEDINA SS:

BE IT REMEMBERED, that on the 10th day of November, 2026 before me the subscriber, a Notary Public in and for said state and county, personally came the above named Cody Hurf, who acknowledged being the member and duly authorized agent of 319 N Huntington LLC, an Ohio limited liability company, and who acknowledged the foregoing instrument to be the voluntary act and deed of said entity. No oath or affirmation was administered to Cody Hurf with regard to the notarial act.

NOTARY PUBLIC
My Commission expires: 2-18-29

TRISHA TOMAYKO
Notary Public, State of Ohio
My Commission Expires
02/18/2029

This document was prepared by or on behalf of the City of Medina, Ohio.

Cunningham & Associates, Inc.
Civil Engineering & Surveying
203 W. Liberty St., Medina, Oh 44256
Phone: (330) 725-5980 * Fax (330) 725-8019

EXHIBIT A
Legal Description for Varied Width Highway Easement
Project No. 22-232
January 27, 2026

Situated in the City of Medina, County of Medina, State of Ohio and being known as part of Medina City Lot (MCL) 1952 as shown by plat recorded in Plat Volume 7, Page 66 of the Medina County Recorder's Records, also being a part of lands conveyed to 319 N. Huntington LLC by deed dated November 4, 2020 as recorded in Document Number 2020OR028123 of the Medina County Recorder's Records, further bounded and described as follows:

Commencing at the Northeast corner of said MCL 1952, also being the Southeast corner of MCL 3194 as shown by plat recorded in Plat Volume 15, Page 55 of the Medina County Recorder's Records, also being a point on the Western Right-of-Way of North Huntington Street, having a varied width Right-of-Way and the **TRUE PLACE OF BEGINNING** of the easement area herein described;

Thence along the Western Right-of-Way of Huntington Street, bearing South 00°44'46" East, a distance of 54.00 feet to a point thereon, also being the Southeast corner of said MCL 1952, also being the Northeast corner of MCL 1951 as shown by plat recorded in Plat Volume 7, Page 66 of the Medina County Recorder's Records, said MCL 1951 also being known as lands conveyed to Wayne A. Kosa by deed dated December 29, 1993 as recorded in Official Record Volume 894, Page 285 of the Medina County Recorder's Records;

Thence along the Northern line of said MCL 1951, bearing South 89°14'14" West, a distance of 5.00 feet to a point thereon;

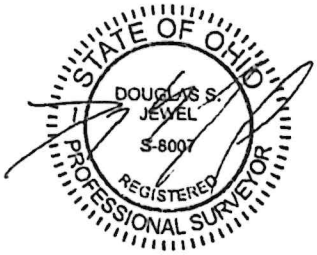
Thence parallel to the Western Right-of-Way of North Huntington Street, bearing North 00°44'46" West, a distance of 49.28 feet to a point;

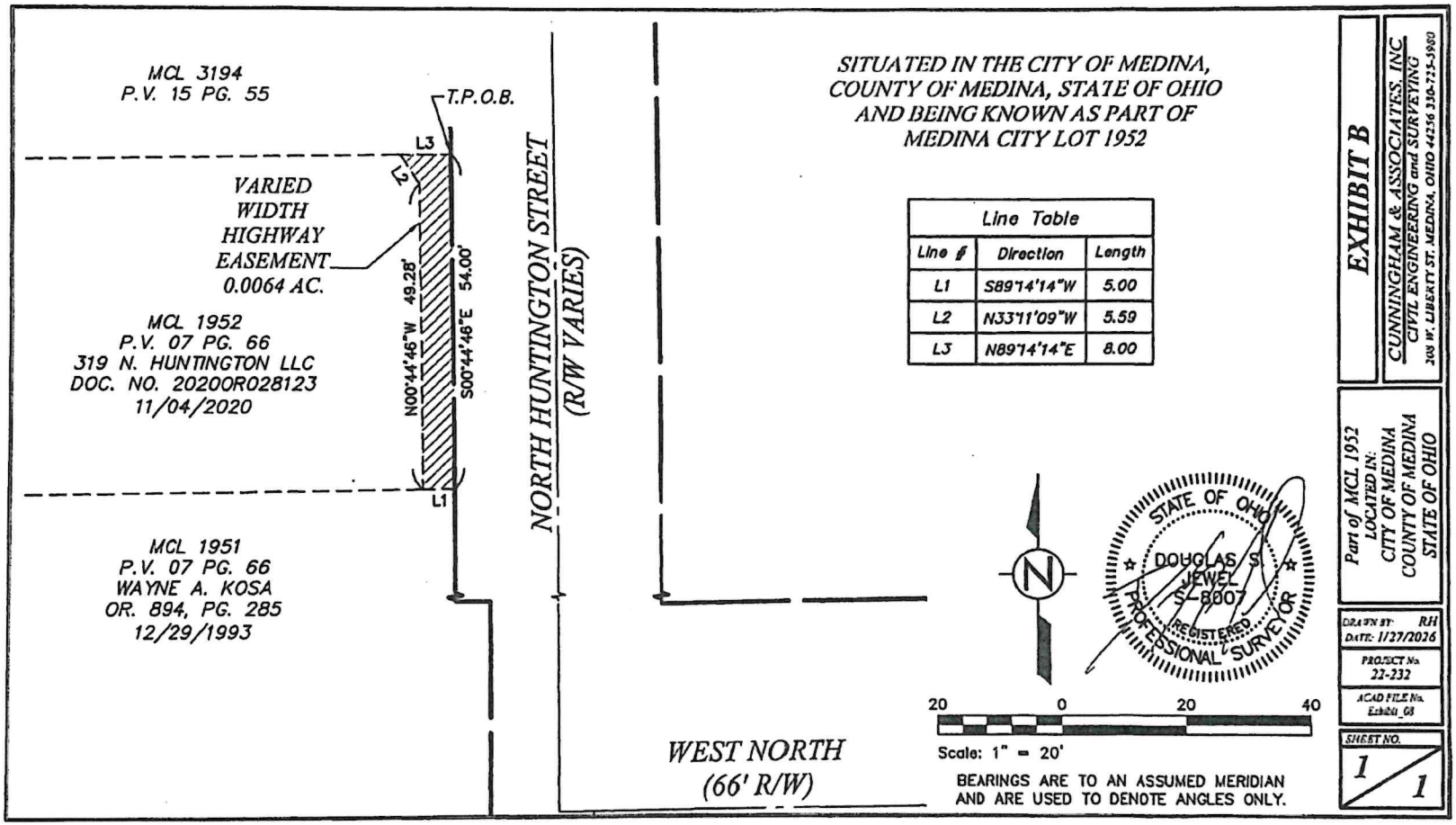
Thence, bearing North 33°11'09" West, a distance of 5.59 feet to a point on the Northern line of aforesaid MCL 1952, also being a point on the Southern line of aforesaid MCL 3194;

Thence along said Northern line of MCL 1952, bearing North 89°14'14" East, a distance of 8.00 feet to a point in the Western Right-of-Way of North Huntington Street and the **TRUE PLACE OF BEGINNING** containing 0.0064 Acres of land, more or less but subject to all legal highways and all covenants and agreements of record.

Bearings are based on an assumed meridian and are used herein to indicate angles only.

This legal description was prepared based on a survey by and/or under the supervision of Douglas S. Jewel P.S. # S-8007 by Cunningham & Associates, Inc. in January 2026.




MCL 3194
P.V. 15 PG. 55
T.P.O.B.
L3
L2
VARIED
WIDTH
HIGHWAY
EASEMENT
0.0064 AC.
N00°44'45"W 49.28'
S00°44'46"E 54.00'
L1
MCL 1952
P.V. 07 PG. 66
319 N. HUNTINGTON LLC
DOC. NO. 20200R028123
11/04/2020
MCL 1951
P.V. 07 PG. 66
WAYNE A. KOSA
OR. 894, PG. 285
12/29/1993
NORTH HUNTINGTON STREET
(R/W VARIES)
WEST NORTH
(66' R/W)
SITUATED IN THE CITY OF MEDINA,
COUNTY OF MEDINA, STATE OF OHIO
AND BEING KNOWN AS PART OF
MEDINA CITY LOT 1952
Line Table
Line # | Direction | Length
L1 | S89°14'14"W | 5.00
L2 | N33°11'09"W | 5.59
L3 | N89°14'14"E | 8.00
N
STATE OF OHIO
DOUGLAS S. JEWEL
S-8007
REGISTERED
PROFESSIONAL SURVEYOR
20 0 20 40
Scale: 1" = 20'
BEARINGS ARE TO AN ASSUMED MERIDIAN
AND ARE USED TO DENOTE ANGLES ONLY.
EXHIBIT B
CUNNINGHAM & ASSOCIATES, INC
CIVIL ENGINEERING and SURVEYING
308 W. LIBERTY ST. MEDINA, OHIO 44256 330-725-9980
Part of MCL 1952
LOCATED IN:
CITY OF MEDINA
COUNTY OF MEDINA
STATE OF OHIO
DRAWN BY: RH
DATE: 1/27/2026
PROJECT No. 22-232
ACAD FILE No. Exhibit_B
SHEET NO. 1 / 1

ORDINANCE NO. 76-26

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE FMVE'S (FAIR MARKET VALUE ESTIMATE) APPRAISAL(S) AND ACCEPT THE EASEMENT(S) FOR THE NORTH HUNTINGTON STREET PROJECT, AND DECLARING AN EMERGENCY.

WHEREAS: In order to complete the reconstruction of North Huntington Street, Phase 3, the City must acquire several easements; and

WHEREAS: In order for the City's right-of-way consultant (Rourke Acquisition Services) to proceed with the offer to purchase and complete negotiations and acquisition, Council must authorize acceptance of the Fair Market Value Estimates (FMVE's) for the project.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the City of Medina hereby authorizes the appraisals of Rourke Acquisition Services, and accepts the Fair Market Value (FMVE) for the following parcels as follows:

Address	Parcel		FMVE
309-311 N. Huntington St.	028-19A-17-009		$ 1,825.00
317 N. Huntington St.	028-19A-17-007		$ 1,286.00
319 N. Huntington St.	028-19A-17-006		$ 1,758.00
		TOTAL	$ 4,689.00

SEC. 2: That the Mayor is hereby authorized to sign each FMVE appraisal authorizing the Consultant to proceed with the acquisition.

SEC. 3: That if the property owners agree to the FMVE as listed, the Mayor is hereby authorized to accept the easement and authorize its recording and payment to the property owner.

SEC. 4: That the funds to cover the appraisals, in the amount of $4,689.00 are available in Account No. 108-0610-54411.

SEC. 5: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 6: That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to expedite the sometimes lengthy process; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: May 11, 2026

SIGNED: John M. Coyne, III
President of Council

ATTEST: Kathy Patton
Clerk of Council

APPROVED: May 12, 2026

SIGNED: James A. Shields
Mayor

Kathy Patton

RCA 26-233-11/23
Finance

From: John Coyne
Sent: Thursday, November 12, 2026 7:36 AM
To: Kathy Patton
Subject: Fwd: Medina City Meow Fix program
Attachments: 2026 NEW MMF Main File.pdf

We need to put on finance

Sent from my iPhone

Begin forwarded message:

> **From:** Medina Meow Fix <medinameowfix@gmail.com>
> **Date:** November 10, 2026 at 12:13:33 PM EST
> **To:** John Coyne <jcoyne@medinaoh.org>
> **Cc:** Jim Shields <jshields@medinaoh.org>, Julie Pflaum <jcpflaum@yahoo.com>, Bill Lamb <blamb@medinaoh.org>, Keri Huff <kerihorses20@gmail.com>
> **Subject: Re: Medina City Meow Fix program**
>
> Good Afternoon!
>
> As a follow-up to our previous email, we wanted to share an update on our fundraising efforts and the steps we're taking to increase community support and awareness.
>
> We had our Night at the Races fundraiser earlier this year and are currently running a Fall Fundraiser which has already brought in over $4,000.
>
> We are also reconnecting with past donors and reaching out to local businesses for sponsorship opportunities.
>
> This year has been record-breaking as we've assisted 728 cats (110 within city limits) with our tiny group of 4-6 volunteers, and the year is not yet over.
>
> Additionally, the SPCA closure has significantly increased the demand for our services. We are now handling full-service issues including euthanizing three cats yesterday.
>
> We know someone needs to step up, and we continue to do so as long as we have the funds to do it.
>
> While we are doing everything possible to raise funds independently, city assistance is crucial for this program.

If you need any additional information, please let us know!

We appreciate your consideration and continued support.

Keri and Julie

On Thu, Nov 5, 2026 at 10:58 AM Medina Meow Fix <medinameowfix@gmail.com> wrote:

Good Morning All!

I apologize for the delay as I have been traveling.

Please see the attached PDF showing the Medina City addresses that utilized the 2026 Grant and the breakdown of the checks cut by the SPCA.

I've also included a column comparing the Invoices paid by MMF with SPCA reimbursements to provide a more complete financial picture.

Many cats and kittens require medical care beyond the standard TNR package and because our highest-need areas are often lower income communities, MMF absorbs these costs to make sure the animal is taken care of.

We fully understand and respect that city funding is restricted to TNR services and we're beyond grateful for the support as are your residents.
I just wanted to provide transparency regarding the additional costs MMF covers to support these animals.

If you have any questions or need additional information, please let us know.

Thank you for supporting what we do, and we look forward to hearing from you.

Julie and Keri

On Fri, Oct 30, 2026 at 10:31 AM John Coyne <jcoyne@medinaoh.org> wrote:

Can you send sheets showing cats helped that we can send to other members of council?

Sent from my iPhone

> On Oct 29, 2026, at 1:21 PM, Medina Meow Fix <medinameowfix@gmail.com> wrote:
>
>
> Hi Jim, Bill, and John,
>
> I am writing to inquire about potential city funding for 2027. Due to a significant increase in the local cat population in 2026, we have exhausted our program funds, which were originally intended to last two years.
>
> So far this year, Medina Meow Fix has assisted nearly 800 cats overall. Within Medina City alone, we have assisted 106 cats through Mission Possible, totaling $6,890 at our cost of $65 per cat. This increase was compounded by local coverage gaps, including the temporary closure of the Medina SPCA. To prevent animal suffering and support caretakers, we stepped in to handle additional county cases, providing feeding, full-service vetting, and kitten care outside our normal scope.
>
> To focus our resources on Medina City, we have scaled back operations in surrounding areas:
>
> - Rittman & Northeast Ohio: We stepped back and advised local organizers to launch independent initiatives.
> - Brunswick: We are helping local residents establish a group to request funding from their city manager.
>
> To supplement our efforts, we are actively pursuing grants, preparing a community support letter, organizing a couple of pet food drives (including one hosted by Wolff Bros), and holding a fundraiser. We also hope Rick Stephenson might consider supporting our financial outreach again.
>
> Given our high volume and proven impact, we would welcome the opportunity to discuss funding options for 2027 and share our detailed statistics, as well as additional context regarding the impact of the SPCA.
>
> Thank you for your time and continued support. I look forward to connecting with you.
>
> Best regards,
>
> Medina Meow Fix
> Keri & Julie
>

Intake #	Intake Date	Address	Invoice#	Invoice $ Paid by MMF	Amount Reimbursed by SPCA for TNR only
26MED34	8/11/2025	536 S Elmwood	2321571	$54.00	$45.00
26MED36	8/12/2025	620 East Smith Rd.	2321878	$100.00	$45.00
26MED37	8/24/2025	635 N Court St.	2326293	$65.00	$45.00
26MED38	8/25/2025	234 N. Harmony St.	2326293	$45.00	$45.00
26MED39	8/25/2025	234 N. Harmony St.	2326293	$45.00	$45.00
26MED40	9/3/2025	234 N. Harmony St.	2332958	$45.00	$45.00
26MED41	9/3/2025	870 West Smith Road Owen's Corning	2330450	$46.00	$45.00
26MED42	9/3/2025	870 West Smith Road Owen's Corning	2330450	$46.00	$45.00
26MED43	9/3/2025	870 West Smith Road Owen's Corning	2330450	$46.00	$45.00
26MED44	9/3/2025	870 West Smith Road Owen's Corning	2330450	$46.00	$45.00
26MED45	9/3/2025	870 West Smith Road Owen's Corning	2330450	$46.00	$45.00
26MED46	9/4/2025	870 West Smith Road Owen's Corning	2332958	$60.00	$45.00
26MED47	9/18/2025	84 High Point Drive Unit 58	2336819	$45.00	$45.00
26MED48	9/28/2025	1166 Lafayette (Brookdale) C10	2339818	$46.00	$45.00
26MED49	9/28/2025	1166 Lafayette (Brookdale) C10	2339818	$46.00	$45.00
26MED50	9/28/2025	1166 Lafayette (Brookdale) C10	2339818	$54.00	$45.00
26MED51	10/5/2025	1166 Lafayette (Brookdale) C10	2344705	$5.00	$0.00
26MED52	10/6/2025	650 Lafayette	2344705	$45.00	$45.00
26MED54	10/19/2025	1166 Lafayette (Brookdale) C10	2350450	$90.00	$0.00
26MED55	10/26/2025	1166 Lafayette (Brookdale) C10	2354414	$145.00	$45.00
26MED56	10/27/2025	650 Lafayette	2354414	$45.00	$45.00
26MED57	10/27/2025	1166 Lafayette (Brookdale) C10	2354414	$40.00	$0.00
26MED58	11/1/2025	382 W. Union St.	2357786	$60.00	$45.00
26MED59	11/1/2025	382 W. Union St.	2357786	$50.00	$45.00
26MED61	11/2/2025	382 W. Union St.	2357786	$60.00	$45.00
26MED62	11/3/2025	650 Lafayette	2357786	$45.00	$45.00
26MED63	11/9/2025	84 High Point Drive Unit 58	2360440 / 2360594	$141.00	$45.00
26MED64	11/9/2025	84 High Point Drive Unit 58	Transferred to Rescue	$20.00	$0.00
26MED65	11/9/2025	84 High Point Drive Unit 58	Transferred to Rescue	$20.00	$0.00
26MED66	11/9/2025	84 High Point Drive Unit 58	Transferred to Rescue	$20.00	$0.00
26MED67	11/9/2025	84 High Point Drive Unit 58	Transferred to Rescue	$20.00	$0.00

26MED68	11/9/2025	84 High Point Drive Unit 58	Transferred to Rescue	$20.00	$0.00
26MED69	11/9/2025	84 High Point Drive Unit 58	Transferred to Rescue	$20.00	$0.00
26MED70	11/9/2025	545 Birch Hill	2360440	$84.00	$45.00
26MED71	11/10/2025	1 Harmon Court	2360594	$70.00	$45.00
26MED72	11/10/2025	1166 Lafayette (Brookdale) C10	2360594	$90.00	$45.00
26MED73	11/12/2025	1166 Lafayette (Brookdale) C10	2360594	$80.00	$0.00
26MED74	11/17/2025	84 High Point Drive Unit 58	2364547	$45.00	$45.00
26MED75	11/17/2025	852 Wimbledon Dr.	2364547	$50.00	$45.00
26MED76	11/18/2025	1166 Lafayette (Brookdale) C10	2364547	$40.00	$0.00
26MED1	1/5/2026	650 Lafayette	2376496	$45.00	$45.00
26MED2	1/5/2026	650 Lafayette	2376496	$45.00	$45.00
26MED3	1/5/2026	650 Lafayette	2376496	$45.00	$45.00
26MED4	3/10/2026	336 Harding Street	2398001	$60.00	$45.00
26MED5	3/10/2026	231 Halifax	2398001	$45.00	$45.00
26MED6	3/12/2026	795 Miner Drive	2408478	$52.00	$45.00
26MED7	3/12/2026	795 Miner Drive	Transferred to Rescue	$20.00	$0.00
26MED8	3/12/2026	795 Miner Drive	Transferred to Rescue	$20.00	$0.00
26MED9	3/12/2026	795 Miner Drive	Transferred to Rescue	$20.00	$0.00
26MED10	3/12/2026	795 Miner Drive	Transferred to Rescue	$20.00	$0.00
26MED11	3/12/2026	795 Miner Drive	Transferred to Rescue	$20.00	$0.00
26MED12	3/12/2026	795 Miner Drive	Transferred to Rescue	$20.00	$0.00
26MED13	3/12/2026	795 Miner Drive	Transferred to Rescue	$20.00	$0.00
26MED14	3/12/2026	795 Miner Drive	Transferred to Rescue	$20.00	$0.00
26MED15	3/14/2026	795 Miner Drive	2408478	$52.00	$45.00
26MED16	3/15/2026	336 Harding Street	2399861	$45.00	$45.00
26MED17	3/16/2026	336 Harding Street	2399861	$45.00	$45.00
26MED19	3/24/2026	650 Lafayette	2400738	$90.00	$45.00
26MED20	4/9/2026	795 Miner Drive	Transferred to Rescue	$20.00	$0.00
26MED21	4/9/2026	795 Miner Drive	2419410	$80.00	$45.00
26MED22	4/9/2026	795 Miner Drive	Transferred to Rescue	$20.00	$0.00
26MED23	4/9/2026	795 Miner Drive	Transferred to Rescue	$20.00	$0.00
26MED24	4/9/2026	795 Miner Drive	Transferred to Rescue	$20.00	$0.00
26MED25	4/9/2026	795 Miner Drive	2419410	$55.00	$45.00

26MED26	4/9/2026	795 Miner Drive	2419410	$65.00	$45.00
26MED27	4/9/2026	795 Miner Drive	2419410	$65.00	$45.00
26MED28	4/14/2026	620 East Smith Rd.	2410811	$45.00	$45.00
26MED29	10/22/2026	650 Lafayette	Med Assist	$76.00	$0.00
26MED31	4/27/2026	640 Seeley Drive	2436098	$55.00	$45.00
26MED32	4/27/2026	640 Seeley Drive	2436098	$55.00	$45.00
26MED33	4/27/2026	640 Seeley Drive	2436098	$55.00	$45.00
26MED34	5/19/2026	4969 Mandarin Drive	2425886	$51.00	$45.00
26MED35	5/19/2026	4969 Mandarin Drive	2425886	$51.00	$45.00
26MED36	5/19/2026	4969 Mandarin Drive	2425886	$51.00	$45.00
26MED37	5/19/2026	4969 Mandarin Drive	2425886	$51.00	$45.00
26MED38	5/21/2026	650 Lafayette	2435497	$55.00	$45.00
26MED39	5/21/2026	650 Lafayette	2435497	$55.00	$45.00
26MED40	5/21/2026	650 Lafayette	2435497	$55.00	$45.00
26MED41	5/21/2026	650 Lafayette	2435497	$55.00	$45.00
26MED42	5/21/2026	650 Lafayette	2435497	$55.00	$45.00
26MED43	6/4/2026	640 Seeley Drive	2436098	$71.00	$45.00
26MED44	6/8/2026	412 W. Washington St.	2431548	$51.00	$45.00
26MED45	6/12/2026	436 West Park Blvd	2443157	$60.00	$45.00
26MED46	6/12/2026	436 West Park Blvd	2443157	$70.00	$45.00
26MED47	6/12/2026	436 West Park Blvd	2443157	$60.00	$45.00
26MED48	6/12/2026	436 West Park Blvd	Transferred to Rescue	$20.00	$0.00
26MED49	6/12/2026	436 West Park Blvd	Transferred to Rescue	$20.00	$0.00
26MED50	6/12/2026	436 West Park Blvd	Transferred to Rescue	$20.00	$0.00
26MED51	6/15/2026	412 W. Washington St.	2431762	$54.00	$45.00
26MED52	6/15/2026	412 W. Washington St.	2431762	$48.00	$45.00
26MED53	6/15/2026	412 W. Washington St.	2433893	$57.00	$45.00
26MED54	6/15/2026	1166 Lafayette (Brookdale) C10	2443157	$170.00	$45.00
26MED55	6/15/2026	1166 Lafayette (Brookdale) C10	2443157	$60.00	$45.00
26MED56	6/15/2026	1166 Lafayette (Brookdale) C10	2443157	$60.00	$45.00
26MED57	6/15/2026	1166 Lafayette (Brookdale) C10	2443157	$70.00	$45.00
26MED58	6/21/2026	325 Heather Lane	2433994	$48.00	$45.00
26MED59	6/21/2026	325 Heather Lane	2433994	$48.00	$45.00

26MED60	6/21/2026	325 Heather Lane	2433994	$54.00	$45.00
26MED61	6/21/2026	325 Heather Lane	2433994	$54.00	$45.00
26MED62	6/29/2026	806 Andrews	2437906	$52.00	$45.00
26MED63	6/29/2026	806 Andrews	2437906	$52.00	$45.00
26MED64	6/39/26	806 Andrews	2437906	$52.00	$45.00
26MED65	6/29/2026	806 Andrews	2437906	$52.00	$45.00
26MED66	6/29/2026	806 Andrews	2437906	$62.00	$45.00
26MED67	7/5/2026	241 Bradway	2441911	$56.00	$45.00
26MED68	7/5/2026	241 Bradway	2441911	$76.00	$45.00
26MED69	7/5/2026	241 Bradway	2441911	$56.00	$45.00
26MED70	7/5/2026	241 Bradway	2441911	$56.00	$45.00
26MED71	7/5/2026	241 Bradway	2438656	$78.00	$45.00
26MED72	7/13/2026	15 Douglas	2440878	$48.00	$45.00
26MED73	7/13/2026	15 Douglas	2440878	$48.00	$45.00
26MED74	7/13/2026	15 Douglas	2440878	$48.00	$45.00
26MED75	7/20/2026	214 N Elmwood Ave	2445423	$51.00	$45.00
26MED76	7/21/2026	530 W Mill	2445423	$70.00	$45.00
26MED77	7/21/2026	530 W Mill	2445423	$50.00	$45.00
26MED78	7/30/2026	400 Highland Drive	2446804	$48.00	$45.00
26MED82	7/27/2026	214 N Elmwood Ave	2447502	$52.00	$45.00
26MED83	7/27/2026	214 N Elmwood Ave	2445626	$48.00	$45.00
26MED84	7/27/2026	214 N Elmwood Ave	2445626	$48.00	$45.00
26MED85	7/27/2026	214 N Elmwood Ave	2445626	$48.00	$45.00
26MED86	7/27/2026	1166 Lafayette (Brookdale) C10	2447502	$62.00	$45.00
26MED87	7/27/2026	1166 Lafayette (Brookdale) C10	2447502	$52.00	$45.00
26MED88	7/27/2026	1166 Lafayette (Brookdale) C10	2447502	$52.00	$45.00
26MED89	7/27/2026	1166 Lafayette (Brookdale) C10	2445626	$48.00	$45.00
26MED90	7/27/2026	15 Douglas	2445626	$48.00	$45.00
26MED91	7/27/2026	15 Douglas	2445626	$48.00	$45.00
26MED92	7/27/2026	4590 Rocky Mountain Dr.	2447502	$52.00	$45.00
26MED93	7/27/2026	4590 Rocky Mountain Dr.	2447502	$52.00	$45.00
26MED94	7/27/2026	4590 Rocky Mountain Dr.	2447502	$52.00	$45.00
26MED95	7/27/2026	4590 Rocky Mountain Dr.	2447502	$52.00	$45.00

26MED96	7/29/2026	15 Douglas	2449060	$51.00	$45.00
				$6,749.00	**$4,691.00**

Checks Cut by SPCA:

8/1/2025 - EOY = $1,316
1/1/2026 - 4/14/2026 = $675
4/15/2026 - 7/29/2026 = $2,700
$4,691

REQUEST FOR COUNCIL ACTION

No. RCA 26-234-11/23

FROM: Nino Piccoli, Service Director
DATE: November 16, 2026
SUBJECT: 2026 Material Bids

Committee: Finance

SUMMARY AND BACKGROUND:

I hereby respectfully request Council's consideration to advertise and bid for the furnishing of one (1) year's supply of materials for various departments to include the maintenance of the streets and water lines, street salt, City properties, the various chemical supplies for the treatment of drinking water, and water meters.

Estimated Cost:
Suggested Funding:

- Sufficient funds in Account No.
- Transfer needed from Account No.
  to Account No.
- NEW APPROPRIATION needed in Account No.

Emergency Clause Requested: No
Reason:

COUNCIL USE ONLY:
Committee Action/Recommendation:

Council Action Taken:

Ord./Res.
Date:

REQUEST FOR COUNCIL ACTION

NO. RCA 26-235-11/23

FROM: Patrick Patton

DATE: November 17, 2026

COMMITTEE REFERRAL: Finance

SUBJECT: Bid: Job #1208- Fred Greenwood Park Twin Culverts

This request is for permission to advertise, bid and award Job #1208- Fred Greenwood Park Twin Culverts. This project will consist of the removal of the existing culverts and the installation of two new replacement culverts, and the restoration of the park driveway and sidewalk above and adjacent to the culverts.

The engineer's estimate for this project is $80,000.

Thank you for your consideration.

ESTIMATED COST:

SUGGESTED FUNDING:

108-0679-54414 (City share): $ 80,000

Sufficient Funds in Account Number:

Transfer Needed from: to:

New Appropriation Account Number:

Emergency Clause Requested: No
Reason:

COUNCIL USE ONLY:

COMMITTEE RECOMMENDATION:

Council Action Taken: Ord./Res. Number:

Date:

REQUEST FOR COUNCIL ACTION

NO. RCA 26-236-11/23

FROM: Patrick Patton

DATE: November 17, 2026

COMMITTEE REFERRAL: Finance

SUBJECT: Vacation Plat- Medina City Lot #9228, S. Court Street

---

When Mast Parkway and the abutting properties were first platted, an access easement was granted to the City to insure free access (via a commercial driveway) between the abutting (future) commercial properties. Since the easement was granted to the City, after construction all future maintenance on the privately owned driveway would be the City's responsibility.

At the City's request, the abutting property owners have agreed to enter into a binding agreement with each other permitting access across their properties; this agreement will be recorded for perpetuity. This request asks Council to approve a Vacation Plat to vacate the existing access easement, thus removing any potential future City expense to maintain the commercial driveway.

Thank you for your consideration.

ESTIMATED COST:

SUGGESTED FUNDING:

Sufficient Funds in Account Number:

Transfer Needed from: to:

New Appropriation Account Number:

Emergency Clause Requested: No
Reason:

COUNCIL USE ONLY:

COMMITTEE RECOMMENDATION:

Council Action Taken: Ord./Res. Number:

Date:

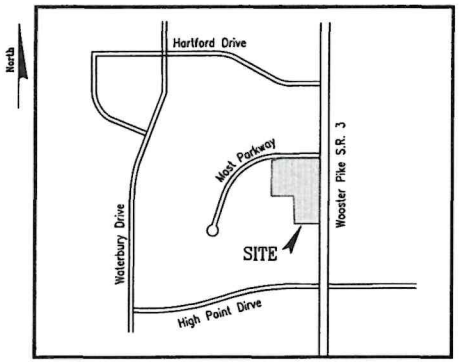
Lot Split and Easement Vacation Plat

Located in the City of Medina, County of Medina, State of Ohio
Being all of Medina City Lot 9228 in South Court Village
as recorded in Document No. 2019PL000008
of the Medina County Recorder's Records

The intent of this Plat is to Vacate the Existing Ingress and Egress Easement and Sub Divide Medina City Lot 9228 as shown hereon

CREATING MEDINA CITY LOTS _____

DATE: NOVEMBER, 2026



LOCATION MAP N.T.S.

PREPARED BY:

ALBER & RICE
CIVIL + STRUCTURAL + SURVEY
31913 Cook Road | North Ridgeville | Ohio | 44039
216-252-7840 Office 216-252-7841 Fax

OWNERS ACCEPTANCE

We, the undersigned owner/agent of MCL 9228, have caused the same to be surveyed and plotted as show hereon and the 50' wide Engress /Egress Easement to be Vacation as shown hereon in hatching and acknowledge this to be our free act and deed

_____
FDZ MEDINA, LLC Title

County of Summit
State of Ohio

Before me a Notary Public in and for said County and State, personally appeared the above named owner/agent who acknowledged that they did sign the foregoing instrument and the same was their free act and deed.

in witness whereof I have hereunto set my hand and official seal

At _____ Ohio this ____ Day of _____ 2026

_____ _____
Notary Public My Commission Expires

SURVEYORS CERTIFICATION

I hereby certify this right of way dedication to be correct to the best of my knowledge and that this dedication plat is based on a field survey prepared under my supervision. Distance are shown in feet and decimal parts there of and that I have delineated the easements shown on this plat, that this plat is a true representation of the easements and the plat thereof.

STATE OF OHIO
THOMAS JAMES KING JR.
S-7503
REGISTERED
PROFESSIONAL SURVEYOR

Alber and Rice

_____
Thomas J. King, Jr., P.S. #7503

APPROVALS

Approved this____day of _____, 2026, by Medina City Planning Commission.

Secretary: _____

This Plat was duly accepted by ordinance No. _____ of Medina City Council at a regular meeting held on the____day of _____, 2026,

President of Council: _____

Clerk of Council: _____

All required improvements have been satisfactorily installed or adequate financial guarantees have been approved by the Medina City Engineer.

Medina City Engineer: _____

Approved for transfer this____ day of _____,2026
by the Medina County Tax Map Office.

Tax Map Drattsman: _____

Received for transfer this____day of _____,2026
by the Medina County Auditor's Office.

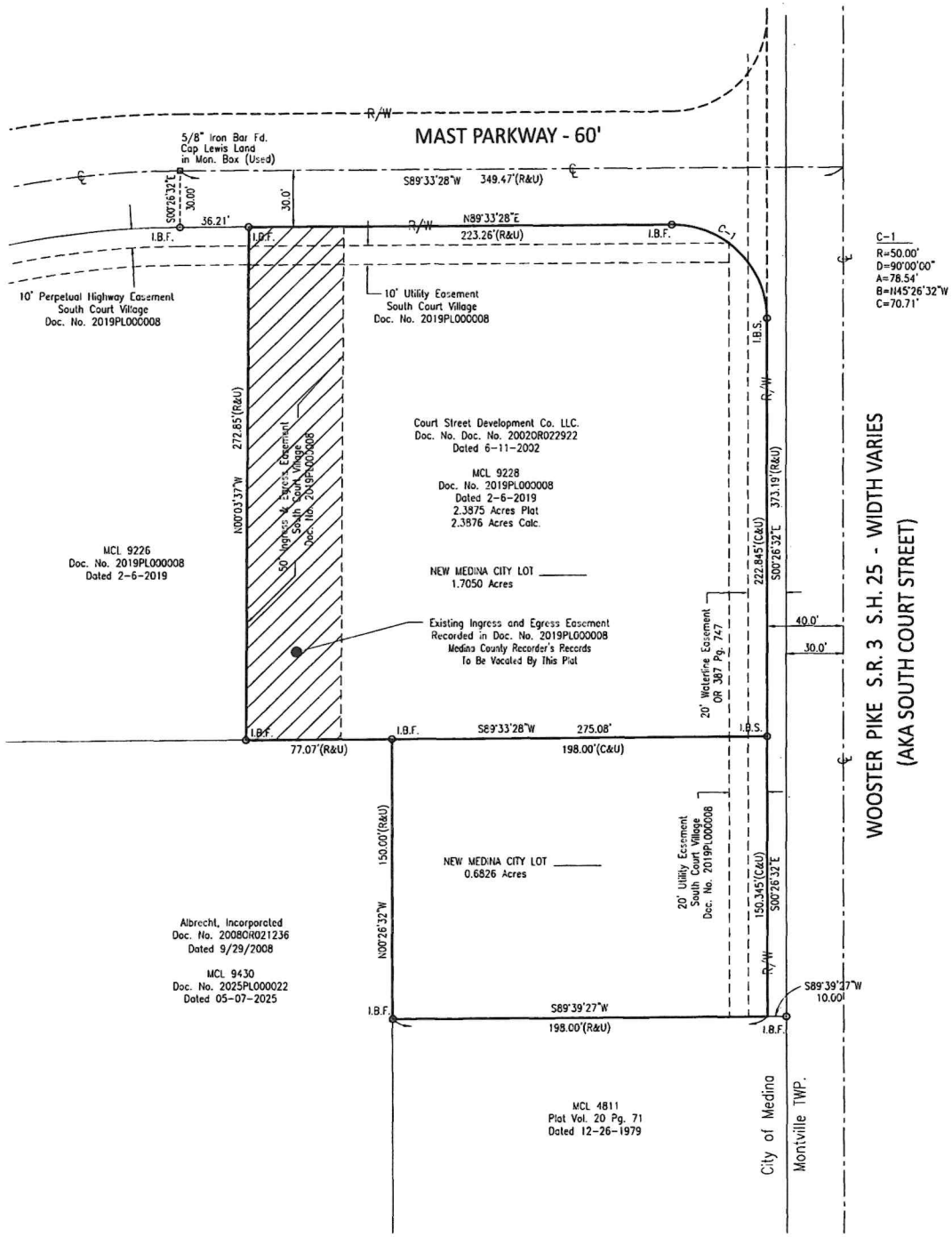
County Auditor: _____

Received and recorded this____ day of _____,2026
by the Medina County Recorder's Office at _____ a.m./p.m.

Recorded in Document No. _____

Fee: _____

County Recorder _____



NORTH

0' 40' 80'

SCALE 1" = 40'

Basis of Bearings Grid North
Ohio Coordinate System of 1983
North Zone, NAD 1983 (2011),
Referenced to ODOT VRS

LEGEND

℄	CENTERLINE
R/W	RIGHT OF WAY
PPN	PERMANENT PARCEL NUMBER
(M)	MEASURED
(R)	RECORD
(C)	CALCULATED
(U)	USED
(D)	DEED
	MONUMENT BOX
I.B.S.	5/8" IRON BAR W/ CAP #7503 SET
I.B.F.	5/8" IRON BAR W/ CAP LEWIS LAND FD. UNLESS OTHERWISE NOTED

DATA USED

MEDINA COUNTY ENGINEER'S GIS
MEDINA COUNTY RECORDER'S RECORDS

DEEDS- Doc. No. 20020R022922
Doc. No. 20080R021236

PLATS- South Court Village
Doc. No. 2019PL000008

South Court Village Replat No. 1
Doc. No. 2025PL000022

Plat of Survey
Plat Vol. 20 Pg. 71

Plat of Survey
Doc. No. 2008PL000060

Lot Split and Easement Vacation Plat

ALBER & RICE
CIVIL + STRUCTURAL + SURVEY
31913 Cook Road | North Ridgeville | Ohio | 44039
216-252-7840 Office 216-252-7841 Fax

REQUEST FOR COUNCIL ACTION

NO. RCA 26-237-11/23

FROM: Patrick Patton

DATE: November 17, 2026

COMMITTEE REFERRAL: Finance

SUBJECT: Memorandum of Understanding with Medina County for Job #1150 S. Huntington Bridge.

This request asks Council to enter into a Memorandum of Understanding (MOU) with Medina County for Job #1150 S. Huntington Bridge. The MOU will allow the City to complete the work to replace the existing sanitary sewer on S Huntington adjacent to the bridge and then invoice Medina County for 100% of the cost for the work.

Thank you for your consideration.

ESTIMATED COST:

SUGGESTED FUNDING:

Sufficient Funds in Account Number:

Transfer Needed from: to:

New Appropriation Account Number:

Emergency Clause Requested: No
Reason:

COUNCIL USE ONLY:

COMMITTEE RECOMMENDATION:

Council Action Taken: Ord./Res. Number:

Date:

MEMORANDUM OF UNDERSTANDING

SANITARY SEWER CONSTRUCTION on S. HUNTINGTON STREET in the CITY OF MEDINA

Terms to be contained in a Memorandum of Understanding ("MOU') between the MEDINA COUNTY COMMISSIONERS (County), and the CITY OF MEDINA (CITY).

Section 1: Project Description

The CITY will be completing the removal and replacement of the existing bridge and roadway pavement over the Champion Creek on S. Huntington Street between W. Smith Road and Lafayette Road in the City of Medina.

The Medina County Sanitary Engineers (MCSE), under an agreement with the City entered into in 2022, operates and maintains a City owned sanitary sewer that extends through the project limits of this project.

MCSE has requested that the CITY replace the existing sanitary sewer and appurtenances with a new sanitary sewer and appurtenances as part of the CITY's S. Huntington Street Bridge Replacement project.

Construction is tentatively scheduled to begin in the winter of 2026.

Section II – Consent Statement

Being in the public interest, the COUNTY gives consent to the CITY to complete the replacement of the sanitary sewer in conjunction with the Blake Avenue Reconstruction improvement project.

Section III - Cooperation Statement

The CITY and the COUNTY shall cooperate as follows:

1. The CITY agrees to assume and bear one hundred percent (100%) of the engineering and project administration costs for this project.
2. The CITY shall submit the completed construction plans to the COUNTY for review and approval prior to commencing this project.
3. The CITY shall modify the plans as requested by the COUNTY with regards to the final sanitary sewer design.
4. The COUNTY agrees to assume and bear one hundred percent (100%) of any construction costs not covered by Federal funding received for the project. The COUNTY further agrees to bear one hundred percent (100%) of the construction inspections costs for the sanitary sewer line replacement.
5. The preliminary total construction cost estimate for the COUNTY's share of this project is

$193,547.00 of which ninety-five percent (95%) will be paid for through Federal funding; therefore, the COUNTY'S preliminary cost estimate for this project is five percent (5%) of $193,547.00 or $9,678.00.

6. The actual final total share shall be calculated by the CITY upon completion of the project.
7. The CITY shall use the contract unit prices and the final approved contract unit price quantities to calculate the final total share due by the COUNTY.
8. The COUNTY shall submit payment for the final total share due to the CITY within sixty (60) days after receiving the invoice from the CITY.

Section IV – Maintenance

The City shall require the contractor to post a two-year maintenance bond to become effective upon completion and acceptance of the project. The County shall, in accordance with the 2022 agreement between the County and the City, assume responsibility for the maintenance of the sanitary sewer and appurtenances installed as part of this project upon the expiration of the contractor's maintenance bond.

MEDINA COUNTY COMMISSIONERS	CITY OF MEDINA, OHIO
By (signature): _____	By (signature): _____
Printed Name: Colleen M. Swedyk	Printed Name: _____
Title: Board President	Title: _____
Date: 10/20/26	Date: _____

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Harrison offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 26-0753

AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF MEDINA FOR THE REPLACEMENT OF EXISTING SANITARY SEWERS ALONG SOUTH HUNTINGTON STREET AS PART OF THE CITY'S SOUTH HUNTINGTON STREET BRIDGE REPLACEMENT OVER CHAMPION CREEK PROJECT

WHEREAS, the Board of County Commissioners of Medina County, Ohio (the "Board"), has been requested by the City of Medina (the "City") to participate in the replacement of existing sanitary sewers along South Huntington Street as part of the City's South Huntington Street Bridge Replacement over Champion Creek project, in accordance with the terms and conditions of the Memorandum of Understanding attached hereto as Exhibit A; and

WHEREAS, the project includes replacing existing sanitary sewer mains along South Huntington Street between W. Smith Road and Lafayette Road, including all active sanitary sewer services extending from the sewer mains to the right-of-way line. The existing sanitary sewer mains are located within the roadway pavement. The replacement work will include the sewer mains, appurtenances, and services, with the construction costs attributable to such work being the responsibility of the Medina County Sanitary Engineer, subject to the cost allocation and Federal funding provisions set forth herein and in the Memorandum of Understanding. Construction is tentatively scheduled to begin in the winter of 2026; and

WHEREAS, the parties have agreed to allocate responsibility for the project costs and administration as follows:

1. The City shall be responsible for one hundred percent (100%) of the engineering, inspection, and project administration costs associated with the project.

2. The Board shall be responsible for one hundred percent (100%) of the construction costs attributable to the sanitary sewer replacement work that are not covered by Federal funding received for the project.

3. The City shall submit the completed construction plans to the County for review and approval before commencing construction.

4. The City shall revise the plans as requested by the Board with respect to the final sanitary sewer design.

5. The City shall use the contract unit prices and final approved quantities to calculate the final amount payable by the Board for its share of the sanitary sewer replacement costs.

6. The Board shall pay the City the final amount due within sixty (60) days after receipt of the City's invoice, subject to the terms of the Memorandum of Understanding and the appropriation authorized by the Board; and

WHEREAS, the estimated construction cost attributable to the sanitary sewer replacement work is One Hundred Ninety-Three Thousand Five Hundred Forty-Seven Dollars ($193,547.00), of which ninety-five percent (95%) is expected to be paid through Federal funding. Accordingly, the County's preliminary estimated share of the construction costs is five percent (5%), or Nine Thousand Six Hundred Seventy-Eight Dollars ($9,678.00). The final amount payable by the Board

shall be calculated based on the actual quantities of work completed and the applicable contract unit prices, as determined by the City upon completion of the project, and shall be subject to the County's review and approval in accordance with the Memorandum of Understanding; and

WHEREAS, the City has prepared plans, specifications, and an estimate of the costs and expenses for the South Huntington Street Bridge Replacement over Champion Creek project, including the sanitary sewer replacement work, and has provided copies thereof to the Medina County Sanitary Engineer; and

WHEREAS, the Board desires to cooperate with the City and authorize the City to proceed with the project, subject to the terms and conditions of the Memorandum of Understanding and the County's review and approval of the sanitary sewer construction plans.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Medina County, Ohio that:

Section 1. The amount of Nine Thousand Six Hundred Seventy-Eight Dollars ($9,678.00) is hereby appropriated for the County's estimated share of the construction costs associated with the sanitary sewer replacement work described herein. The appropriate fiscal officer is hereby authorized and directed to issue the necessary warrant(s), upon proper requisition and receipt of an invoice from the City, in accordance with applicable law and the terms of the Memorandum of Understanding, for payment of the County's share of the actual construction costs. Payments shall not exceed the amount appropriated herein without further authorization by the Board.

Section 2. The Board hereby authorizes the City to proceed with the South Huntington Street Bridge Replacement over Champion Creek project, subject to the terms and conditions of the Memorandum of Understanding and the County's review and approval of the sanitary sewer construction plans.

Section 3. The Board hereby approves the Memorandum of Understanding with the City, substantially in the form attached hereto as Exhibit A. The President of the Board is hereby authorized to execute the Memorandum of Understanding on behalf of the Board, subject to approval as to form by the Medina County Prosecutor's Office.

Section 4. The Medina County Sanitary Engineer shall transmit an executed copy of this Resolution and a fully executed copy of the Memorandum of Understanding to the City.

Section 5. The Medina County Sanitary Engineer is hereby authorized to act on behalf of the Board in matters relating to the sanitary sewer replacement work associated with the City's project, including reviewing and approving the final sanitary sewer design, reviewing the actual quantities and costs of the sanitary sewer replacement work, and reviewing and approving the final amount payable by the County, consistent with the terms of the Memorandum of Understanding and the appropriation authorized herein.

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: October 20, 2026

Prepared by: Sanitary Engineering Department